



Minutes

Technology Awareness Committee Orientation

📅 Fri December 13th, 2019

🕒 10:00am - 11:00am EST

📍 Teleconference

I. **Opening**

None showed up for the Orientation. Meeting line was left open until 10:15am. a recording of the previous orientation will be sent out to the committee.

a. **Verbal Authorization to Begin Recording**

b. **Call to Order**

c. **Roll Call**

d. **Establishment of Quorum**

II. **Approval of Agenda**

a. **Category: Standing Item**

b. **Attachments:**

c. **Public Comment on any Agenda Item**

d. **Modifications to Agenda**

1. **The Committee will hear any modifications to the agenda under Agenda Item VI.**

e. **NO ACTION NEEDED**

III. **TAC Purpose**

a. **Category: Standing Item**

b. **Purpose/Statement**

1. **A technology-awareness committee to guide the council's public**

awareness, coordination, and collaboration activities.

2. **Public Awareness Activities - FFAST Magazine, Blog, Social Media, Weekly Emails, Exhibits**

c. **ACTION NEEDED**

IV. **Currently Working Objectives**

a. **Category: Old Business**

b. **Attachments**

1. **Interactive FFAST Funding Guide**

c. **ACTION NEEDED OR No Action Needed**

V. **Recurring Meeting Time**

a. **Category: Standing Item**

b. **Purpose/Statement**

1. **Current Recurring Meeting Day and Time: First Wednesday of the Month 3:00-4:00 PM**

c. **ACTION NEEDED**

VI. **Agenda Modifications**

a. **From Agenda II d**

VII. **Closing**

a. **Last Call for Public Comment**

b. **Adjourn**