



November 2019 Executive Committee Meeting Agenda

📅 Mon November 25th, 2019

🕒 3:00pm - 4:00pm EST

📍 Teleconference

Webinar Link: <https://global.gotomeeting.com/join/805575429>

Call in Number: [1 866 899 4679](tel:18668994679)














Access Code: 805-575-429

I. **Objective**

- a. Review and Approve October 2019 Financial Statements.
- b. Review and Approve 2019-2020 FY Proposed Budget Amendment.
- c. Review, Discuss, and Approve Draft BOD By Laws Draft Amendment.
- d. Review and Approve New BOD/ATAC Member Applications.

II. **Prepare Prior to Meeting**

- a. Review Agenda
 1. Please provide Whitney any modifications 24 hours before the meeting.
 2. Attachments: Meeting Agenda
 - 📎 2019 11 Agenda
- b. Review Minutes to Previous Meeting
 1. Please provide Whitney any modifications 24 hours before the meeting.
 2. Attachments: Minutes to Previous Meeting
 - 📎 2019 10 Minutes
- c. Review Task Report
 1. Please provide Whitney any modifications 24 hours before the meeting.
 2. Attachments: Task Report
 - 📎 2019 11 Task List

- d. Please review the following documents.
 - 1. October 2019 Financial Statements
 -  October 2019 Accounts Receivable
 -  October 2019 Balance Sheet
 -  October 2019 Financial Statements
 -  October 2019 Profit and Loss Summary
 -  October 2019 Profit and Loss Detail
 - 2. 2019-2020 FY Proposed Budget Amendment
 -  19-20 Proposed Budget Amendment
 - 3. Draft BOD By Laws Amendment
 -  Bylaws - 10.19 revisions.doc
 - 4. New BOD/ATAC Member Applications
 -  Brian Nerland Application
 -  Renee Proctor Application
 -  Shavaughn "Chevy" Barnes Application
 -  Brande Shelton Application
 -  Eddie Hall Application
 -  Kailey Creech Application


III. **Opening**

MARCIAL LEMBERT 5 mins

- a. Call to Order MARCIAL LEMBERT
- b. Roll Call ERIC REED
- c. Establishment of Quorum ERIC REED
- d. Verbal Authorization to Begin Recording MARCIAL LEMBERT

IV. **Approval of Minutes**

MARCIAL LEMBERT

- a. Attachments: October 2019 Executive Committee Minutes
 -  2019 10 Minutes
- b. Options MARCIAL LEMBERT
 - 1. Approve minutes, as is.
 - 2. Approve minutes, with amendment(s).
 - 3. Do not approve minutes.
 - 4. Table the decision.
- c. Staff Recommended Action
 - 1. Approve minutes.

V. **Approval of Agenda**

MARCIAL LEMBERT

- a. Attachments: November 2019 Executive Committee Agenda

📎 2019 11 Agenda

- b. Approve Agenda & Request for Modifications

MARCIAL LEMBERT

1. The Committee will hear any modifications to the agenda under Agenda Item XII.

- c. Options

MARCIAL LEMBERT

1. Approve agenda, as is.
2. Approval of the Agenda, with amendment(s).
3. Do not approve the agenda.
4. Table the decision.

- d. Staff Recommended Action

1. Approve the agenda.

- e. Public Comment on any Agenda Item

MARCIAL LEMBERT

VI. **Financial Statements**

PAUL TOBIN 10 mins

- a. Category: Standing Item

- b. Attachments

1. Balance Sheet

📎 October 2019 Balance Sheet

2. Profit & Loss Detail by Month

📎 October 2019 Profit and Loss Detail

3. Profit & Loss Summary by Month

📎 October 2019 Profit and Loss Summary

4. Accounts Receivable

📎 October 2019 Accounts Receivable

5. Financial Statements Summary

📎 October 2019 Financial Statements

- c. Purpose/Statement

PAUL TOBIN

1. This agenda item is to review and approve the prior month's financial statements.

- d. Options

PAUL TOBIN

1. Approve financial statements, as is.

2. Approve financial statements, with amendment(s).
 3. Do not approve.
 4. Table the decision.
- e. Staff Recommended Action
1. Approve financial statements, as is.

VII. **2019-2020 FY Proposed Budget Amendment**

PAUL TOBIN 10 mins

- a. Category: New Business
- b. Attachments: 2019-2020 FY Proposed Budget Amendment
-  19-20 Proposed Budget Amendment

c. Purpose/Statement

PAUL TOBIN

1. This agenda item is for the Executive Committee to review a new budget amendment. This amendment accounts for the roughly 70K increase to the HHS contract, Credit Builders Alliance grant, and removal of FSU University of Choice activities.

d. Options

PAUL TOBIN


1. Approve proposed budget amendment, as is.
2. Approve proposed budget amendment, with amendment(s).
3. Do not approve.
4. Table the decision.

e. Staff Recommended Actions

1. Approve proposed budget amendment, as is.

VIII. **Draft BOD By Laws Draft Amendment**

MARCIAL LEMBERT 10 mins

- a. Category: Old Business
- b. Attachments: Draft BOD By Laws Amendment
-  Bylaws - 10.19 revisions.doc

c. Purpose/Statement

MARCIAL LEMBERT

1. This agenda item is for the Executive Committee to discuss the new proposed language for the officer positions of Treasurer and Secretary.

d. Options

MARCIAL LEMBERT

1. Approve draft BOD By Laws Amendment, as is.
2. Approve draft BOD By Laws Amendment, with amendment(s).
3. Do not approve.
4. Table the decision.

- e. Staff Recommended Actions.
 - 1. Approve draft BOD By Laws Amendment, as is.

IX. New BOD/ATAC Member Applications

LIZ LOHT 5 mins

- a. Category: New Business
- b. Attachments: New Member Applications
 - 1. Kailey Creech
 - ☐ Kailey Creech Application
 - 2. Shavaughn "Chevy" Barnes
 - ☐ Shavaughn "Chevy" Barnes Application
 - 3. Eddie Hall
 - ☐ Eddie Hall Application
 - 4. Brian Nerland
 - ☐ Brian Nerland Application
 - 5. Renee Proctor
 - ☐ Renee Proctor Application
 - 6. Brande Shelton
 - ☐ Brande Shelton Application

c. Purpose/Statement

LIZ LOHT

- 1. Kailey Creech was presented to the full BOD/ATAC for approval at the May 15, 2019 meeting. She was not voted in at that meeting due to an imbalance of Membership Categories. JR Harding and Paul Tobin interviewed her in March 2019.
- 2. This agenda item is for the Executive Committee to review five new BOD/ATAC members. New member applications must be presented and approved by the Executive Committee after a current member has interviewed the applicant. Once approved by this Committee, these applications will be presented to the full BOD/ATAC for approval.
- 3. The following Members conducted the interviews and encourage their applications to be sent to the full BOD/ATAC. Jennifer Perry-Breen: Chevy Barnes; Isabelle Potts: Eddie Hall; Ben Welter: Brian Nerland; Paul Tobin: Renee Proctor; Marcial Lember: Brande Shelton.

d. Options

LIZ LOHT


- 1. Approve the five presented applications to be sent to the full BOD/ATAC for final approval.
- 2. Approve some of the presented applications to be sent to the full BOD/ATAC for final approval.
- 3. Do not approve any of the five presented applications.
- 4. Table the decision.

- e. Staff Recommended Action
 - 1. Approve the five presented applications to be sent to the full BOD/ATAC for final approval.

X. **FAAST Old Business Updates** LIZ LOHT 5 mins

- a. Category: Old Business
- b. Purpose/Statement LIZ LOHT
 - 1. Committee Assignments - To share with the Executive Committee an update on the members assigned to which committees and progress of committees. ERIC REED
 - 2. Attorney General Letter - This letter was submitted by FAAST legal counsel on October 4, 2019. UPDATES? ERIC REED
 - 3. Executive Director's Leave - To share with the Executive Committee any updates on the Executive Director's leave. PAUL TOBIN
- c. Options LIZ LOHT
 - 1. Discuss the FAAST Updates and assign action items as necessary.
 - 2. Table the discussion.
- d. Staff Recommended Actions
 - 1. Discuss the FAAST Updates and assign action items as necessary.

XI. **Task Report** LIZ LOHT 5 mins

- a. Category: Standing Item
- b. Attachments: November 2019 Task List
 -  2019 11 Task List
- c. Purpose/Statement LIZ LOHT
 - 1. This agenda item is to inform the Committee of actions taken to complete items on the Task Report.
- d. Options LIZ LOHT
 - 1. Review Task Report and assign new tasks as necessary.
 - 2. Table the discussion.
- e. Staff Recommended Actions
 - 1. Review Task Report and assign new tasks as necessary.

XII. **Agenda Modifications** LIZ LOHT 5 mins

- a. From Agenda V b.

◀ III. **Closing**

LIZ LOHT 5 mins

a. Last Call for Public Comment

b. Next Meeting

LIZ LOHT

1. Date and Time

Monday, December 16, 2019 | 3:00-4:00 PM

2. GoToMeeting Information

<https://global.gotomeeting.com/join/428254757>

3. Toll-free number and Access Code

United States (Toll Free): 1 (866) 899-4679

Access Code: 428-254-757

c. Adjourn

LIZ LOHT