



August 2019 Technology Awareness Committee Meeting Agenda

📅 Wed August 7th, 2019

🕒 3:00pm - 4:00pm EDT

📍 Teleconference

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/762815469>

You can also dial in using your phone.

United States (Toll Free): [1 877 309 2073](tel:18773092073)

Access Code: 762-815-469

I. Objective

- a. **List of Organizations for coordination and collaboration**
- b. **Funding Guide Update**

II. Prepare Prior to Meeting

- a. **Review Agenda**
 - 1. **Please provide the Committee Liason any modifications 24 hours before the meeting.**
 - 2. **Attachments:**
 - 📄 2019 08 Agenda
- b. **Review Minutes to Previous Meeting**
 - 1. **Please provide the Committee Liason any modifications 24 hours before the meeting.**
 - 2. **Attachments: Minutes to Previous Meeting**
 - 📄 2019 07 Minutes
- c. **Review Task Report**
 - 1. **Please provide the Committee Liason any modifications 24 hours before the meeting.**
 - 2. **Attachments: Task Report**

 2019 08 Task Report

d. **Please review the following documents.**

1. **List of Organizations for Public Awareness Collaboration**

Please review Google Doc and add organizations to the list.

 TAC Organizations List

2. **Funding Guide Updates**

 FAAST First Guide.docx

III. **Meeting Begins**

IV. **Opening**

- a. **Call to Order**
- b. **Roll Call**
- c. **Establishment of Quorum**
- d. **Verbal Authorization to Begin Recording**

V. **Approval of Minutes**

- a. **Attachments**
 -  2019 07 Minutes
- b. **Options**
 - 1. **Approve minutes as is.**
 - 2. **Approve minutes with amendments.**
 - 3. **Do not approve minutes**
 - 4. **Table the decision.**
- c. **Staff Recommended Action**
 - 1. **Approve minutes.**

VI. **Agenda Approval**

- a. **Request for Modifications**
 - 1. **The Committee will hear any modifications to the agenda under Agenda Item XII.**
- b. **Approval of the Agenda**
- c. **Options**
 - 1. **Approve agenda, as is.**

2. **Approval of the Agenda, with amendments.**
 3. **Do not approve the agenda.**
 4. **Table the decision.**
- d. **Staff Recommended Action**
1. **Approve the agenda.**
- e. **Public Comment on any Agenda Item**

VII. **Objective #1: List of Organizations for Coordination and Collaboration**

- a. **Category: Old Business**
- b. **Attachments**
1. **List of Organizations**
 TAC Organizations List
- c. **Purpose/Statement**
1. **This agenda item focuses on the list of Organizations FAAST can collaborate with for Public Awareness Activities. Committee members will view and add organizations to this list.**
 2. **Committee will continue the discussion on marketing at locations such as health departments**
- d. **Options**
1. **Approve list, as is**
 2. **Approve list, with amendment**
 3. **Do not approve**
 4. **Table the decision**
- e. **Staff Recommended Action**
1. **Approve list**

VIII. **Objective #2: Funding Guide**

MATT HOLLOWAY
 TIM MCCANN
 ERIC REED

- a. **Category: Old business and Consent Agenda**
- b. **Attachments**
1. **Current Funding Guide**
 FAAST First Guide.docx
- c. **Purpose/Statement**
1. **This agenda item will update committee members on FAAST Funding Guide**

Progress.

- d. **Options**
 - 1. **None**
- e. **Staff Recommended Actions**
 - 1. **None**

IX. Selection of a Committee Chairperson

- a. **Category: Old Business**
- b. **Attachments**
 -  Committee Meetings SOP
- c. **Statement**
 - 1. **The Technology Awareness Committee needs a chairperson. The Co-Chair selects the committee chairperson, this agenda item is to continue the discussion until one has been recommended.**
- d. **Options**
 - 1. **Discuss and recommend to the Co-Chair a committee Chairperson.**
 - 2. **Discuss and hold off on a recommendation**
- e. **Recommended Actions**
 - 1. **Discuss and recommend to the Co-Chair a Committee Chairperson.**

X. Public Awareness Activities

- a. **Category: Standing Item and Consent Agenda**
- b. **Attachments**
 - 1. **Curated Social Media Posts**
<https://admin.curator.io/demo/d021b9f2-f885-46fd-99e6-1508d38b3f3d>
 - 2. **Workforce Professional Development Summit**
none
- c. **Purpose/Statement**
 - 1. **This agenda item will update committee members on Public Awareness Activities**
- d. **Options**
 - 1. **None**
- e. **Staff Recommended Actions**
 - 1. **None**

XI. **Coordination and Collaboration Activities**

- a. **Category: Standing Item and Consent Agenda**
- b. **Statement**
 - 1. **This agenda item is to update Coordination and Collaboration Activities**
 - 2. **FAAST and FTRI are working on a partnership to establish an MOU.**
 - 3. **FAAST is in the process of creating new contracts with ReUse and Demonstration Centers.**
- c. **Options**
 - 1. **None**
- d. **Recommended Actions**
 - 1. **None**

XII. **Agenda Modifications**

XIII. **Closing**

- a. **Last Call for Public Comment**
- b. **Next Meeting**
 - 1. **September 4, 2019, at 3 PM**
 - 2. **GoToMeeting Information**
<https://global.gotomeeting.com/join/935307517>
 - 3. **Toll-free number and Access Code**

United States (Toll Free): 1 877 309 2073
Access Code: 935-307-517
- c. **Adjourn**