



## Florida Assistive Technology Advisory Council Meeting Agenda

📅 Thu June 6th, 2019

🕒 9:00am - 5:00pm EDT

📍 9801 International Drive Orlando, FL

Meeting Room Bayhill 28

Please join my meeting from your computer, tablet or smartphone.

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|------|--|-----------------|---------|
| I.   | <b>Welcome</b>   | JR HARDING      | 5 mins  |
| a.   | <b>Call to Order</b>   | JR HARDING      |         |
| b.   | <b>Roll Call and Establishment of Quorum</b>   | ERIC REED       |         |
| c.   | <b>Verbal Authorization to Begin Recording</b>   | JR HARDING      |         |
| d.   | <b>Approval of Minutes of Prior Meeting Page 1</b>   | JR HARDING      |         |
| e.   | <b>Ask if anyone online has submitted a Public Comment Request.</b>                        | MICHAEL DANIELS |         |
| f.   | <b>Or if anyone online HAS NOT submitted a Public Comment Request but wishes to speak.</b> | JR HARDING      |         |
| II.  | <b>Agenda</b>  | JR HARDING      | 5 mins  |
| a.   | <b>Adjustments to the Agenda</b>   |                 |         |
| b.   | <b>Approval of the Agenda</b>  |                 |         |
| III. | <b>Presentation of Proposed Bylaws for the Advisory Council Page 10</b>                    | MICHAEL DANIELS | 40 mins |
| a.   | <b>Purpose of the Advisory Council Page 3</b>  | MICHAEL DANIELS | 10 mins |
| b.   | <b>Membership Composition Page 4</b>   | MICHAEL DANIELS | 5 mins  |

c.	<b>Meeting Dates Page 6</b>	MICHAEL DANIELS	5 mins
d.	<b>Co-Chair Election Page 7</b>	MICHAEL DANIELS	5 mins
e.	<b>Committees and Task Forces Page 8</b>	MICHAEL DANIELS	10 mins
IV.	<b>Discussion on Ratification of the Bylaws</b>	JR HARDING	15 mins
a.	<b>Amendment/Recommendations/Changes/Suggestions</b>	JR HARDING	
b.	<b>Recommended Motions</b>	JR HARDING	
	1. <b>Motion to approve the proposed bylaws for Florida’s Assistive Technology Council, as is.</b>		
	2. <b>Motion to approve the proposed bylaws for Florida’s Assistive Technology Council, as amended.</b>		
	3. <b>Motion to create an ad hoc committee to review and provide the Advisory Council with its recommendation by October 1, 2019.</b>		
V.	<b>Break</b>		20 mins
VI.	<b>Review of Service Delivery Models around the Nation</b>	MICHAEL DANIELS	60 mins
a.	<b>Assistive Technology Act of 2004</b>		5 mins
	📄 Pub L 108-364 the Assistive Technology Act of 2004		
	1. <b>Flexibility &amp; Comparability Page 22</b>		
	📄 Agenda Section VI, A		
	2. <b>Caveats and Restrictions</b>		
	3. <b>Application for Funds</b>		
b.	<b>Purpose</b>		5 mins
	1. <b>The purpose of the review is twofold. The first purpose is to present Florida's Service Delivery Model.</b>		
	2. <b>The second is to present service delivery models of state with a comparable population and size.</b>		
	3. <b>The last propose is to present best-practice service delivery models.</b>		
c.	<b>State Level Services Page 25</b>		15 mins
	📄 Agenda Section VI, D		
	1. <b>State Financing - Handout during the Meeting</b>		
	2. <b>ReUse - Handout during the Meeting</b>		
	3. <b>Device Loan - Handout during the Meeting</b>		
	4. <b>Device Demonstration - Handout during the Meeting</b>		

	d. <b>State Leadership Services - Handout during the Meeting</b>		15 mins
	1. <b>Training Events</b>		
	2. <b>Technical Assistance</b>		
	3. <b>Information and Assistance</b>		
	4. <b>Public Awareness</b>		
	e. <b>Apples to Apples, Apples to Oranges</b>		5 mins
VII.	<b>Aspects of the Florida Service Delivery Model for you to consider.</b>	MICHAEL DANIELS ERIC REED	20 mins
	a. <b>State Financing</b>	ERIC REED	
	The program has always used investment funds for operations.		
	b. <b>Where are our services provided?</b>	MICHAEL DANIELS	
	Link to FFAST Services Map FY 2018		
	Link to FFAST Services Map FY 2019 1 Quarter		
	c. <b>Two Device Loan Programs Page 26</b>	MICHAEL DANIELS	
	d. <b>National Trends in Training Events - Handout during the Meeting</b>	MICHAEL DANIELS	
VIII.	<b>Lunch</b>		90 mins
IX.	<b>Reconvene</b>	JR HARDING	5 mins
	a. <b>Call to Order</b>		
	b. <b>Roll Call and Establishment of Quorum</b>		
	c. <b>Verbal Authorization to Begin Recording</b>		
X.	<b>Quick Review of the Morning</b>	MICHAEL DANIELS	15 mins
XI.	<b>Your Task - Page 27</b>	JR HARDING	5 mins
	a. <b>Advise and guide FFAST in the development, implementation, and evaluation of the activities carried out through the State Plan for Assistive Technology</b>		
XII.	<b>Discussion on State Financing Activities</b>	ERIC REED JR HARDING	45 mins
	a. <b>Current Sustainability</b>		
	b. <b>HHS Funds being used on State Financing Activities</b>		

- c. **Community Development Financial Institution (CDFI) Funding**  
Link to Community Development Financial Institution Information
- d. **Recommended Actions**
  - 1. **For FFAST to become a CDFI, the New Horizon Loan Program needs to become a subsidiary corporation of FFAST.**
  - 2. **Motion to begin research for FFAST to spin the New Horizon Loan Program, to a separate 501c3 corporation for the purpose of becoming a CDFI.**
  - 3. **Motion to begin using HHS funds for state financing operations in Fiscal Year 2020.**
  - 4. **Motion to limit using investment funds for state financing operations to no more than \$125,000 in Fiscal Year 2020.**
  - 5. **Motion to have the New Horizon Loan Committee oversee the previous three actions.**

XIII. **Break** 20 mins

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XIV. **Discussion on ReUse Activities** MICHAEL DANIELS 45 mins  
JR HARDING

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- a. **Current funding limited to \$60,000**
- b. **Besides state financing activities, this services puts assistive technology in the hands of our customers.**
- c. **Most Centers for Independent Living (CILs) receive donated durable medical equipment.**
  - 1. **CILs have limited funds for refurbishment.**
- d. **During the previous two years, the ReUse program has provided 319 replacement devices to hurricane survivors.**
- e. **Recommended Actions**
  - 1. **Motion to research how many CILs provide ReUse services.**
  - 2. **Motion to discuss expanded CIL collaborations with the Florida Independent Living Council and the Florida Association for Centers for Independent Living.**

XV. **Discussion on Device Loans and Device Demonstration Activities** MICHAEL DANIELS 45 mins  
JR HARDING

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- a. **Currently, FFAST operates seven device loan programs.**  
Link to Service Delivery Map for Device Loans FY 2019 as of May 29, 2019
  - 1. **FAAST Headquarters provides loans through its Statewide Device Loan Program.**
  - 2. **Each Regional Demonstration Center provides loans within its region.**

3. **The eight most populous states operate only one device loan program.**
- b. **FAAST has 7,658 devices in all its loan inventories.**
1. **The Statewide Device Loan Program shares its inventory with other FAAST programs.**
  2. **Because of operating seven different loan program, FAAST purchases duplicate devices.**  
  
Example: FAAST has purchased three licenses for ZoomText, a magnification software, and five ZoomText keyboards. The consolidated inventory lists 17 Blue2 Bluetooth switches.
- c. **FAAST funding has remained flat for 15 consecutive years.**
1. **In the past 15 years, FAAST added three regional demonstration centers.**
  2. **RDC funding has remained flat for 15 consecutive years.**
  3. **47% of state and federal funds are used for Regional Demonstration Centers.**
  4. **FAAST purchases devices for the Statewide Device Loan program in odd numbered years.**
  5. **FAAST purchases devices for regional device loan programs in even numbered years.**
  6. **All device loan programs have focused on purchasing dedicated communication devices.**
- d. **State Level activities must equal 70% of HHS Funds**
1. **Changes in the new Annual Performance Report requires reporting on this allocation.**
  2. **This requirement begins in Fiscal Year 2020.**
  3. **Florida's Issue #1**  
  
We do not allocate any funds for state financing activities.
  4. **Florida's Issue #2**  
  
62% of all RDC customers receive information and assistance and training services. These two services are not state level activities.
- e. **Recommended Actions**
1. **Considering all the information and data, the advisory council needs to develop a service delivery system with an objective of budgeting 70% of HHS funds on State Level activities.**
  2. **Develop a service delivery system for device loans that will alleviate the issues listed below:**
    1. A steady stream of funds
    2. Sharable Inventory
    3. Evenly distributing inventory across assistive technology categories

◀VII. **Closing**

JR HARDING 5 mins

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- a. **Public Comment**
- b. **Date of Next Meeting of the Advisory Council**
- c. **Adjourn**