



July 2019 Technology Awareness Committee Meeting Agenda

📅 Wed July 17th, 2019

🕒 3:00pm - 4:00pm EDT

📍 Teleconference

<https://global.gotomeeting.com/join/422694205>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

Access Code: 422-694-205

I. Objective

- a. **Selection of a Committee Chairperson**
- b. **Discuss transitioning the current funding guide into an interactive website.**

II. Prepare Prior to Meeting

- a. **Review Agenda**
 1. **Please provide the Committee Liason any modifications 24 hours before the meeting.**
- b. **Review Minutes to Previous Meeting**
 1. **Please provide the Committee Liason any modifications 24 hours before the meeting.**
 - 📄 2019 05 Minutes
- c. **Review Action Item Report**
 1. **Please provide the Committee Liason any modifications 24 hours before the meeting.**
- d. **List Important Items to Review**
 1. **Current Funding Guide**
 - 📄 Current FAAST Funding Guide
 2. **Committee Meeting SOP**
 - 📄 Committee Meetings SOP

III. Opening

- a. **Call to Order**
- b. **Roll Call**
- c. **Establishment of Quorum**

- d. **Verbal Authorization to Begin Recording**

IV. **Approval of Minutes**

- a. **Attachments**
 -  2019 05 Minutes
- b. **Options**
 1. **Approve minutes as is.**
 2. **Approve minutes with amendments.**
 3. **Do not approve minutes**
 4. **Table the decision.**
- c. **Recommended Action**
 1. **Approve minutes.**


V. **Agenda Modifications**

- a. **Public Comment on any Agenda Item**
- b. **Modifications**
- c. **Options**
 1. **Approve agenda, as is.**
 2. **Approval of the Agenda, with amendments.**
 3. **Do not approve the agenda.**
 4. **Table the decision.**
- d. **Recommended Action**
 1. **Approve the agenda.**

VI. **Selection of a Committee Chairperson**

- a. **Category: New Business**
- b. **Attachments:**
 1. **Committee Meeting SOP**

This procedure defines the guidelines for conducting Committee meetings and the responsibilities of the Committee Chairperson.

 -  Committee Meetings SOP
- c. **Statement: The Technology Awareness Committee needs a chairperson.**
- d. **Options**
 1. **Discuss and recommend to the Co-Chair a Committee Chairperson.**
 2. **Discuss and hold off on a recommendation.**
- e. **Recommended Actions**
 1. **Discuss and recommend to the Co-Chair a Committee Chairperson.**

VII. **AT Funding: Funding Guide**

a. **Category: Standing Item**

b. **Attachments**

 Current FAAST Funding Guide

c. **Statement**

1. **This agenda item is a discussion on transitioning the current funding guide to an interactive website.**

d. **Options**

1. **Creation of an action plan to transititon the current funding guide to an interactive website.**
2. **Approve an Action Item to update the funding guide.**

e. **Recommended Action**

1. **Vote to create an Action Item: Develop an action plan to transition funding guide to an interactive website.**

Include recommendations from committee members.

2. **Vote to create an Action Item: Develop an action plan to update the funding guide.**

VIII. **Public Awareness Activities**

a. **Category: Consent Agenda and Standing Item**

b. **Attachments**

1. **Social Media Report**

 FY2019 Q4 Social Media Analytics

2. **List of Organizations/Agencies to promote AT**

https://docs.google.com/spreadsheets/d/1iklBj7BNjxA7T3jpTTcBZ_HzEzCbnmJ_9bKiwrmlg/edit?usp=sharing

 TAC Organizations List

3. **Information on Quarterly Webinar Series**

This quarter's webinar series planning is still in progress.

4. **Currated Social Media Posts**

5. **Workforce Professional Development Summit**

September 11-13, 2019

Orlando, FL

Hyatt Regency Grand Cypress

c. **Statement**

1. **This agenda item is to update the Committee on Public Awarness Activities**

d. **Options**

1. **None**

e. **Recommended Actions**

1. **Committee members review the list of organizations/agencies to promote AT and submit recommendations for additions to Committee Liasion.**

IX. **Coordination and Collaboration Activities**

- a. **Category: Consent Agenda and Standing Items**
- b. **Statement**
 - 1. **This agenda item is to update Coordination and Collaboration Activities.**
 - 2. **FAAST and FTRI are working on a partnership to establish an MOU. Updates are to come.**
 - 3. **FAAST will create new contracts with RRCs and RDCs partners.**
- c. **Options**
 - 1. **None**
- d. **Recommended Actions**
 - 1. **None**

X. **21st Century Assistive Technology Act**

- a. **Category: Consent Agenda and New Business**
- b. **Attachments**
 - 1. **Proposed Public Awareness Activities**
 -  Proposed Public Awareness Activities from 21st Century AT Act
- c. **Statement**
 - 1. **This agenda item provides members with proposed Public Awareness Activities in the 21st Century AT Act.**
- d. **Options**
 - 1. **None**
- e. **Recommended Actions**
 - 1. **None**

XI. **Agenda Modiifications**

XII. **Closing**

- a. **Last Call for Public Comment**
- b. **Next Meeting**
 - 1. **August 7th at 3PM**
 - <https://global.gotomeeting.com/join/762815469>
 - You can also dial in using your phone.
 - United States (Toll Free): 1 877 309 2073
 - Access Code: 762-815-469
- c. **Adjourn**