



Minutes

June 2019 Service Delivery Committee Meeting

📅 Tue June 4th, 2019

🕒 3:00pm - 4:00pm EDT

📍 Teleconference

👥 **In Attendance**

Hannah Brock, Michael Daniels, Katy Howell, Eric Reed

I. **Opening**

Mr. Michael Daniels welcomed all participants to the meeting.

a. **Call to Order**

Mr. Daniels called the meeting to order at 3:02 PM.

b. **Roll Call and Establishment of Quorum**

Roll call did not establish a quorum.

c. **Verbal Authorization to Begin Recording**

No attendee objected to the meeting being recorded.

d. **Ask if anyone online has submitted a Public Comment Request.**

Mr. Daniels did not request public comment but allowed time for questions during agenda item presentations.

e. **Or if anyone online HAS NOT submitted a Public Comment Request but wishes to speak.**

II. **Agenda**

a. **Adjustments to the Agenda**

No one requested an amendment to the agenda.

b. **Approval of the Agenda**

III. **Minutes from Prior Meeting**

This meeting will begin the process of reviewing and accepting minutes.

IV. **Old Business**

None at this time.

V. **New Business**

a. **Review of the Draft Bylaws of the Advisory Council**

1. **Review Service Delivery Evaluation Committee Tasks**

Page 8, Article VII, Section 1

Mr. Daniels led a discussion on State Level activities and tasks of the Service Delivery Evaluation Committee.

b. **Review of Upcoming Advisory Council Agenda**

Mr. Daniels mentioned the upcoming Advisory Council meeting and the similarities of items on this meeting's agenda.

VI. **Standing Items**

a. **Oversight of State Level Activities**

Mr. Daniels, Mr. Eric Reed, and Ms. Hannah Brock provided details on State Level activities.

1. **Review of Service Delivery Models around the Nation**

Mr. Daniels stated the objective of this activity is to inform Members of different service delivery options for AT Programs.

Mr. Daniels led a discussion on Device Loan activities.

Mr. Eric Reed led a discussion on ReUse and State Financing activities.

b. **Oversight of State Leadership Activities**

1. **Overview of FFAST Service Delivery Model for State Leadership Activities**

Mr. Daniels provided details on training, information and assistance, and technical assistance activities.

Ms. Brock provided details on Public Awareness activities.

VII. **Closing**

a. **Public Comment**

b. **Date of Next Meeting**

June 12, 2019 @ 3:00 pm

The next meeting will take place after the June 2019 Advisory Council meeting,

The next meeting will take place in July.

1. **GoToMeeting Information**

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c. **Adjourn**

Mr. Daniels adjourned the meeting at 3:57 PM.