



Quarterly FAAST Board Meeting Agenda

📅 Wed May 15th, 2019

🕒 9:30am - 12:00pm EDT

📍 Teleconference/Webinar

<https://global.gotomeeting.com/join/505630405>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

Access Code: 505-630-405

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|---|-----------------|---------|
| I. Welcome | JR HARDING | 5 mins |
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| a. Call to Order | | |
| b. Roll Call and Establishment of Quorum | MEGAN GERMAIN | |
| 📎 FAAST Board Roster as of May 6, 2019 | | |
| c. Verbal Authorization to Begin Recording | | |
| d. Ask if anyone online has submitted a Public Comment Request. | | |
| e. Or if anyone online HAS NOT submitted a Public Comment Request but wishes to speak. | | |
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| II. Agenda | JR HARDING | 5 mins |
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| a. Adjustments to the Agenda | | |
| b. Approval of the Agenda | | |
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| III. Secretary's Report | MICHAEL DANIELS | 20 mins |
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| a. Minutes to Previous Meeting | | |
| 📎 Minutes to February 20 2019 Meeting | | |
| b. Membership Report | | |

📄 FAAST Board Roster as of May 6, 2019

1. **New Member Candidates**

PAUL TOBIN

- 📄 Kailey Creech Application and Resume
- 📄 Katy Howell Application
- 📄 James Bayonne Application and Resume

2. **New Member Candidates**

JR HARDING

- 📄 Lesa Ketschmer Application
- 📄 Marcial Lembert Application

c. **Upcoming Meetings**

5 mins

1. **August 14, 2019**

2. **GoToMeeting Information <https://global.gotomeeting.com/join/135885829>**

3. **United States (Toll Free): 1 877 309 2073 Access Code: 135-885-829**

d. **Bylaws Update**

ERIC REED 5 mins

e. **Board Policies Update**

MICHAEL DANIELS 10 mins

IV. **Treasurer's Report**

PAUL TOBIN

a. **Review of Financials**

PAUL TOBIN 15 mins

with assistance from Whitney Harris and Rebecca Scott

1. **March 2019 Quickbooks Financial Reports**

📄 032019 Financial Statements

2. **Balance Sheet**

📄 March 2019 Balance Sheet

3. **Profit & Loss Detail by Month**

📄 March 2019 Profit & Loss Detail

4. **Profit & Loss Summary by Month**

📄 March 2019 Profit & Loss Summary by Month

5. **Profit & Loss Summary by Quarter**

📄 March 2019 Profit & Loss Summary by Quarter

6. **Accounts Receivable**

📄 March 2019 Accounts Receivable

b. **Review of Investments**

5 mins

with assistance from Rene Bruer

📄 March 2019 - TW Investment Statement

📄 March 2019 - AFP Investment Statement

📄 March 2019 - Unrestricted Investment Statement

- c. **Audit Report** 10 mins
with assistance from Whitney Harris and Rebecca Scott
 - 📄 DRAFT 2018 Financial Audit
 - 📄 2017 Draft 990 - FFAST
- d. **Financial Policies Update** 10 mins
with assistance from Whitney Harris and Rebecca Scott
 - 📄 215 Federal Funds Procurement Policy
 - 📄 214 Operating Reserve
- e. **State Financing Report and Return on Investment Statement** 5 mins
with assistance from Eric Reed
 - 📄 Return on Investment Report

V. Director's Report

- a. **Upcoming Events** HANNAH BROCK
 - 📄 Upcoming Events
 - 📄 Upcoming Board Meetings
- b. **Public Policy Update** MICHAEL DANIELS 10 mins
with assistance from Michael Daniels and Gene Adams
 - 📄 Public Policy Report
- c. **Accomplishments** MICHAEL DANIELS 10 mins
 1. **Hurricane Preparedness**
 2. **Core Service Performance**
 - 📄 Core Service Performance Report
- d. **Fundraising Efforts**
with assistance from Matt Holloway, Hannah Brock, and Paul Tobin
 1. **Craig H. Neilsen Creating Opportunity and Independence Grant - Completed and Submitted** ERIC REED
 - 📄 FFAST - Neilsen Grant
 2. **Christopher Reeves Foundation High Impact Innovative Assistive Technology Grant - RFP Stage** ERIC REED

New Grant Cycle opens July 15, 2019
Webinar July 22, 2019
RFPs due September 15
 3. **The Retirement Research Foundation** MICHAEL DANIELS 5 mins

Letter of Intentent: June 15

Application Due: August 1


4. **Elevator Speech** MICHAEL DANIELS 10 mins

 FAAST Elevator Speech

5. **New Logo Discussion** MATT HOLLOWAY 10 mins

New Logo concept

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 FAAST-1 (with tagline) (white background).jpg

VI. **Old Business**

- a. **Review of Action Items from Previous Meetings** 5 mins

VII. **New Business**

- a. **Time for Adjustments to the Agenda**

- b. **2020 Legislative Priorities** 10 mins

 2020 State Legislative Priorities

- c. **Board and Advisory Council Calendar - FY 2020 Events** 10 mins

 Calendar for Fiscal Year 2020

VIII. **Closing**

- a. **Public Comment**

- b. **Adjourn**