



Minutes

February 2020 Technology Awareness Committee

📅 Wed February 5th, 2020

🕒 3:00pm - 4:00pm EST

📍 teleconference

👥 In Attendance

James Bayonne, Matt Holloway, Janean Perry Breen, Jennifer Perry-Breen, Kathy Powell

I. Opening

a. **Verbal Authorization to Begin Recording**

none opposed to recording the meeting.

b. **Call to Order**

Mr Matt Holloway Called meeting to order on behalf of Mr James Bayonne at 03:10 PM

c. **Roll Call**

Roll Called and
Members Present are:
Jennifer Perry-Breen
James Bayonne
Kathy Powell
Staff: Matt Holloway
Public: Janean Perry

d. **Establishment of Quorum**

A quorum was met.

II. Approval of Agenda

a. **Category: Standing Item**

b. **Attachments:**

1. **Agenda**

c. **Public Comment on any Agenda Item**

d. **Modifications to Agenda**

No Modifications

1. **The Committee will hear any modifications to the agenda under Agenda Item VII.**

e. **ACTION NEEDED**

1. **Vote to Approve or Amend Agenda**

Agenda Approved by Motion by Ms. Perry Breen and seconded by Mr. Bayonne

III. **Approval of Minutes**

a. **Category: Standing Item**

b. **Attachments:**

1. **Previous Meeting Minutes**

c. **ACTION NEEDED**

1. **Vote to Approve or Amend Minutes**

Minutes approved by Ms Perry Breen, and seconded by Mr. Bayonne

IV. **FAAST Magazine**

Discuss Previous Magazine Themes and sections.

a. **Category: Standing Item**

b. **Attachments**

1. **Last Magazine Issue**
2. **Older Issues**

c. **Purpose/Statement**

1. **To discuss Previous Magazine Themes and sections to the magazine.**

Mr. Holloway presented the recent magazine edition to the committee and explained the current sections, including potential ad space.

d. **NO ACTION NEEDED**

V. **Blog Post/Article Content for the website, Brainstorm Session**

a. **Category: New Business**

b. **Links**

<http://faast.org/17-new-emojis-to-express-yourself/>

<http://faast.org/hiring-people-with-disabilities/>

<http://faast.org/how-can-faast-help-with-back-to-school/>

<http://faast.org/android-10-features-for-universal-accessibility/>

c. **Purpose/Statement**

d. **ACTION NEEDED**

Create a List of blog post topics and potential authors

1. **Create a List of blog post topics and potential authors**

Committee discussed the importance of the blog, but no topics were brought forth.

VI. **Task Report**

a. **Category: Standing Item**

b. **Attachments**

1. **Task Report**

c. **Purpose/Statement**

1. **This agenda item is to inform the Committee of actions taken to complete items on the Task Report.**

d. **No Action Needed**

No tasks to report on.

VII. **Agenda Modifications**

a. **From Agenda II d.**

VIII. **Closing**

a. **Last Call for Public Comment**

no public comment.

b. **Next Meeting**

Next meeting information was provided.

1. **Date and Time**

Wed, Mar 4, 2020 3:00 PM - 4:00 PM (EST)

2. **GoToMeeting Information**

<https://global.gotomeeting.com/join/177907789>

3. **Call in number and Access Code**

United States: +1 (571) 317-3129

Access Code: 347-115-189

c. **Adjourn**

motion to adjourn by Mr. Bayonne and seconded by Ms. Powell.