



Minutes

December Technology Awareness Committee

📅 Wed December 5th

🕒 3:00pm - 4:00pm EST

📍 Teleconference/Webinar

1. **Opening**

1. **Welcome**

2. **Call Meeting to Order**

3. **Roll Call**

Jennifer Perry was only ATAC member Present, No Quorum.

4. **Verbal Authorization to Begin Recording**

There were no objections to recording

5. **Adjustments to the Agenda**

Added Discussion to Public Awareness Activities about new Website Launch.

6. **Approval of the Agenda**

Task: No Quorum, so Poll will be sent out

7. **Recognition of Conflict of Interest**

2. **Reading and Approval of the Minutes from the Previous Meeting**

3. **Staff Liaison Report on Action Items**

4. **Public Awareness Activities, from FS 413.407**

Public Awareness Activities - 1. Weekly eNewsletter 2. Legislative Newsletter 3. Exhibits 4. Magazines 5. Mass Media (Social Media) 6. Website

New Website Launched by Close of Business Friday (10/7/2018)The website will focus more on Core services and Center Locations, This is what people are viewing already.

5. **Coordination and Collaboration Activities, from FS 413.407**

The group discussed possible Coordination activities related to Disaster Preparedness and Recovery

6. **Online Training**

Mr. Daniels discussed upcoming training and the GoToTraining platform and capabilities

7. **Google Education**

8. **Demographic Breakdown of Device Loans and Device Demonstrations**

9. **Adjustments to the Agenda**

10. **Closing**

1. **Public Comment**

2. **Adjourn**

Meeting ended at 04:08 PM