



## December Technology Awareness Committee Agenda

📅 Wed December 5th, 2018

🕒 3:00pm - 4:00pm EST

📍 Teleconference/Webinar

### December Technology Awareness Committee

Wed, Dec 5, 2018 3:00 PM - 4:00 PM EST

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/361229205>

**You can also dial in using your phone.**

United States (Toll Free): [1 866 899 4679](tel:18668994679)

**Access Code: 361-229-205**

### More Information

Please contact Michael Daniels 850-487-3278, Ext. 102.

### Accessible Meeting Statement

Materials in alternative formats, real-time captioning, and other accommodations will be made available upon request. Please make your request for alternative format or other accommodations, to **Megan Germain, 1-844-FL-FAAST (353-2278), Ext. 105, TTY 850-922-5951, Text Message 850-320-7948, Email [mgermain@faastinc.org](mailto:mgermain@faastinc.org)**.

Providing at least 72 hours notice prior to the meeting will help to ensure availability.

### During the Call

If you must leave the teleconference temporarily, please do not place the call on hold. Many telephone systems have announcements or radio that interrupts the teleconference. Please place the call on mute instead. Thank you.

Agenda will be posted 48 hours before the start of the meeting at this location:

<https://www.faast.org/content/public-notice>.



### Open Records Statement

All FAAST meetings and activities shall be open to the public in keeping with Florida's Sunshine Law. Individuals who are not representatives of FAAST, the Florida Assistive Technology Advisory Council, or its Board of Directors will be free to ask questions and share in the discussion at FAAST meetings, at the discretion of the Chairperson or other Presiding Officer but are not eligible to vote on issues under consideration by the FAAST.

This notice is being provided to meet the spirit of Florida Sunshine Law to inform the public that members of the Florida Assistive Technology Advisory Council or the FAAST Board of Directors will be in attendance.

## I. Opening

MICHAEL DANIELS

a.	<b>Welcome</b>		
b.	<b>Call Meeting to Order</b>		
c.	<b>Roll Call</b>		
d.	<b>Verbal Authorization to Begin Recording</b>		
e.	<b>Adjustments to the Agenda</b>		
f.	<b>Approval of the Agenda</b>		
g.	<b>Recognition of Conflict of Interest</b>		
II.	<b>Reading and Approval of the Minutes from the Previous Meeting</b>	MICHAEL DANIELS	5 mins
III.	<b>Staff Liaison Report on Action Items</b>	MICHAEL DANIELS	5 mins
IV.	<b>Public Awareness Activities, from FS 413.407</b>	HANNAH BROCK	10 mins
V.	<b>Coordination and Collaboration Activities, from FS 413.407</b>	MICHAEL DANIELS	10 mins
VI.	<b>Online Training</b>	MICHAEL DANIELS	10 mins
	Catalog of Upcoming Webinars		
	Training ideas? Thoughts? Opinions?		
VII.	<b>Google Education</b>	MICHAEL DANIELS	
	Discussion on providing training using the Google Education service.		
	Link to a very rudimentary Google Classroom.		
VIII.	<b>Demographic Breakdown of Device Loans and Device Demonstrations</b>	MICHAEL DANIELS	10 mins
	 FY 2018 1st Quarter Device Loan		
	 FY 2018 1st Quarter Device Demo		
IX.	<b>Adjustments to the Agenda</b>	MICHAEL DANIELS	5 mins
X.	<b>Closing</b>	MICHAEL DANIELS	5 mins
a.	<b>Public Comment</b>		

b. **Adjourn**