

**FAAST Board of Directors/Florida Assistive Technology Advisory Council
Committee Meeting Minutes**

Committee: NHLP Committee

Date and Time: February 8, 2018

Committee Mission: Works on behalf of FAAST to develop programs to accommodate the needs of its loan recipients, to meet its fiduciary responsibilities, and to follow the appropriate sections of the Laws of Florida.

Committee Members:

Member	Present	Absent	Excused
Ben Welter, Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thom DeLilla	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karen Clay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diane Vacca	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Ex Officio:

Member	Present	Absent	Excused
Dr. JR Harding	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Karla Morris	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Christinne Rudd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Staff Members:

Member	Present	Absent	Excused
Eric Reed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Whitney Harris	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Public:

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Start Time: 3:02 PM

Agenda Items	Notes	Motions	Action Items
Welcome and Call Meeting to Order	Mr Ben Welter called the meeting to order.	None	None
Roll Call and Establishment of Quorum (3 Members)	A quorum was present.	None	None
Verbal Authorization to Begin Recording	No member had issues with recording the meeting.	None	None
Recognition of Conflict of Interest	No member identified a conflict of interest.	None	None

* - Agenda Item Related to FAAST 2020 Strategic Plan Key Performance Indicators

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Agenda Items	Notes	Motions	Action Items
Additions/Adjustments to the Agenda		None	None
Approval of the Agenda		The agenda was approved by a consensus of committee members.	None
Reading and approval of the minutes		Mr Thom DeLilla made the motion to approve the minutes. Ms Christinne Rudd seconded the motion. Motion passed.	None
Staff Liaison Report on Action Items	Mr. Eric Reed reported that there were no Action Items from the last monthly meeting, but one AI was requested during the loan vote conference call last week regarding policy for bankruptcy. This will be presented at the March monthly meeting.		

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ACF Report and Loan Updates	Mr. Reed highlighted the past due loans with updates on payments received for one, ongoing conversations and payment promises for two others. It was requested by Mr. Reed that these two loans be extended by two months to allow for the anticipated payment to make the loan current. There are two loans that are past due and the borrowers are unresponsive. Mr. Reed will continue to seek resolution and provide updates as necessary.	Ms. Diane Vacca motioned that two loans for RP be extended by two months, with these months added to the end of the loan term. Ms Rudd seconded the motion and the motion passed unanimously.	

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Loan approval increase request	Mr. Reed provided a summary of the request for a prior approved loan for DH and the request to increase the loan amount from \$1,200 to \$2,000 and to increase the term to 48 mo.	Ms Vacca motioned for the increase in money and term be approved. Mr. Thom DeLilla seconded the motion and it passed unanimously.	
Reeve Grant Award	Mr. Reed provided information on a recent grant award received through the Reeve Foundation High Impact Grant program. The grant will provide three exercise and outdoor activity events in rural areas of the state for people with paralysis.		
Allotted time for Additions	There were no additions to the agenda		
Closing • Public Comment Adjourn	There was no public comment.	The meeting was adjourned by a consensus of committee members.	None

End Time: 3:32 PM

Minutes Prepared by:	Date
Eric Reed	1/11/2018
Minutes Approved	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date	

* - Agenda Item Related to FAAST 2020 Strategic Plan Key Performance Indicators