

**FAAST Board of Directors/Florida Assistive Technology Advisory Council  
Committee Meeting Minutes**

**Committee:** NHLP Committee

**Date and Time:** April 12, 2018

**Committee Mission:** Works on behalf of FAAST to develop programs to accommodate the needs of its loan recipients, to meet its fiduciary responsibilities, and to follow the appropriate sections of the Laws of Florida.

**Committee Members:**

Member	Present	Absent	Excused
Ben Welter, Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thom DeLilla	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Karen Clay	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Diane Vacca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paul Tobin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Ex Officio:**

Member	Present	Absent	Excused
Dr. JR Harding	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Karla Morris	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Christinne Rudd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Staff Members:**

Member	Present	Absent	Excused
Eric Reed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Public:**

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**Start Time: 3:08 PM**

Agenda Items	Notes	Motions	Action Items
Welcome and Call Meeting to Order	Mr Ben Welter called the meeting to order.	None	None
Roll Call and Establishment of Quorum (3 Members)	A quorum was present.	None	None
Verbal Authorization to Begin Recording	No member had issues with recording the meeting.	None	None
Recognition of Conflict of Interest	No member identified a conflict of interest.	None	None

\* - Agenda Item Related to FAAST 2020 Strategic Plan Key Performance Indicators

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<b>Agenda Items</b>	<b>Notes</b>	<b>Motions</b>	<b>Action Items</b>
Additions/Adjustments to the Agenda		None	None
Approval of the Agenda		The agenda was approved by a consensus of committee members.	None
Reading and approval of the minutes		Mr. Paul Tobin made the motion to approve the minutes. Ms Christinne Rudd seconded the motion. Motion passed..	None
Staff Liaison Report on Action Items	There were no action items from the previous meeting	Ms Vacca made the motion to approve the change. Ms Rudd seconded the motion. The motion passed unanimously.	none

<b>Agenda Items</b>	<b>Notes</b>	<b>Motions</b>	<b>Action Items</b>
ACF Report and Loan Updates	Mr. Reed highlighted the most recent additions to the report as well as provided a brief overview of existing portfolio balances. He then provided updates on the past due status of loans including the continued past due payment of a loan with significant balances and informed the committee that similar collection efforts are ongoing similar to the efforts made earlier in the year which resulted in a \$700 payment. Two other loans are past due, one with a payment promise for the end of April and the other is due to the death of a borrower. Mr. Welter and Ms Rudd both thanked		

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	Mr. Reed for his work in both growing the portfolio and keeping it stable.		
Allotted time for Additions	There were no additions to the agenda		
Closing • Public Comment Adjourn	None	The meeting was adjourned by a consensus of committee members.	None

**End Time: 3:22 PM**

<b>Minutes Prepared by:</b>	<b>Date</b>
Eric Reed	4/12/2018
<b>Minutes Approved</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Date</b>	

\* - Agenda Item Related to FAAST 2020 Strategic Plan Key Performance Indicators