

**FAAST Board of Directors/Florida Assistive Technology Advisory Council
Committee Meeting Minutes**

Committee: NHLP Committee

Date and Time: August 9, 2018

Committee Mission: Works on behalf of FAAST to develop programs to accommodate the needs of its loan recipients, to meet its fiduciary responsibilities, and to follow the appropriate sections of the Laws of Florida.

Committee Members:

Member	Present	Absent	Excused
Ben Welter, Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thom DeLilla	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paul Tobin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Ex Officio:

Member	Present	Absent	Excused
Dr. JR Harding	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Karla Morris	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Christinne Rudd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Staff Members:

Member	Present	Absent	Excused
Eric Reed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Public:

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Start Time: 3:05 PM

Agenda Items	Notes	Motions	Action Items
Welcome and Call Meeting to Order	Mr. Ben Welter called the meeting to order.	None	None
Roll Call and Establishment of Quorum (3 Members)	A quorum was present.	None	None
Verbal Authorization to Begin Recording	No member had issues with recording the meeting.	None	None
Recognition of Conflict of Interest	No member identified a conflict of interest.	None	None

* - Agenda Item Related to FAAST 2020 Strategic Plan Key Performance Indicators

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Agenda Items	Notes	Motions	Action Items
Additions/Adjustments to the Agenda	Mr. Eric Reed added two items to the agenda	None	None
Approval of the Agenda		The agenda was approved by a consensus of committee members.	None
Reading and approval of the minutes	Minutes from May 2018 and July 2018 were presented for discussion and vote.	May 2018 minutes – motioned to approve by Mr. Paul Tobin, second by Ms Christinne Rudd. Passed unanimously. July 2018 minutes motioned to approve by Ms Rudd, seconded by Mr. Welter. Passed unanimously. Mr. Tobin abstained from the vote.	None
Staff Liaison Report on Action Items	Action items are presented in other sections of the agenda.		none

Agenda Items	Notes	Motions	Action Items
ACF Report – loan payment updates	Mr. Eric Reed provided a summary of the ACF report, highlighting the successful payoff of loans ahead of schedule as well as past due loans. Mr. Reed explained the status of a couple of loans with growing delinquent concerns and provided short-term action plans for collection efforts.		
MR/DR/PS – loan request	Mr. Reed gave a brief review of the loan memo and a brief discussion took place regarding the unsecured nature of the loan and prior credit struggles.	Mr. Tobin motioned to approve the loan, Mr. DeLilla seconded. The motion passed unanimously, and the loan was approved.	
FAAST – SELF proposal	Mr. Reed reviewed the background of the new interest buy-down home	Mr. Tobin motioned to approve the loan partnership program as	

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	modification loan program with SELF. He also outlined the proposed plan with SELF in regards to the application process of applicants and the FAAST approval process.	presented including the HVAC caveat. Mr. Thom DeLilla seconded the motion. The motion was approved by committee.	
NHLP policy updates, changes	Due to time constraints, the policy update discussion was tabled until the September meeting.		
KW loan request	Mr. Reed provided a brief summary of the loan request submitted to committee.	Mr. Tobin motioned for approval. Mr. DeLilla seconded. The motion passed and the loan was approved.	
MM – CO modification request	Mr. Reed gave a short synopsis of the loan situation.	Mr. Tobin motioned to approve the modification and workout plan. Mr. DeLilla seconded and the motion was approved.	
Public Comment	There was no public comment		
Adjourn	None	The meeting was adjourned by a consensus of committee members.	None

End Time: 4:05 PM

Minutes Prepared by:	Date
Eric Reed	9/11/2018
Minutes Approved	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date	

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