

**FAAST Board of Directors/Florida Assistive Technology Advisory Council
Committee Meeting Minutes**

Committee: NHLP Committee
Date and Time: November 9, 2017

Committee Mission: Works on behalf of FAAST to develop programs to accommodate the needs of its loan recipients, to meet its fiduciary responsibilities, and to follow the appropriate sections of the Laws of Florida.

Committee Members:

Member	Present	Absent	Excused
Ben Welter, Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thom DeLilla	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Karen Clay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diane Vacca	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dan Gabric	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Ex Officio:

Member	Present	Absent	Excused
Dr. JR Harding	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Karla Morris	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Christinne Rudd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Staff Members:

Member	Present	Absent	Excused
Eric Reed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Public:

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Start Time: 3:00 PM

Agenda Items	Notes	Motions	Action Items
Welcome and Call Meeting to Order	Mr Ben Welter called the meeting to order.	None	None
Roll Call and Establishment of Quorum (3 Members)	A quorum was present.	None	None
Verbal Authorization to Begin Recording	No member had issues with recording the meeting.	None	None
Recognition of Conflict of Interest	No member identified a conflict of interest.	None	None

* - Agenda Item Related to FAAST 2020 Strategic Plan Key Performance Indicators

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Agenda Items	Notes	Motions	Action Items
Additions/Adjustments to the Agenda	Mr Eric Reed added an agenda item to discuss whether committee would allow a vehicle outside of the program guidelines to be submitted as an unsecured loan under a refinance situation. Mr. Reed did not ask for loan approval, just permission to continue with an application for the customer. Committee was in consensus for the application to be allowed.	None	None
Approval of the Agenda		The agenda was approved by a consensus of committee members.	None
Reading and approval of the minutes		Ms Karen Clay made the motion to approve the minutes. Ms Christinne Rudd seconded the motion. Motion passed.	None
Staff Liaison Report on Action Items	There were no action items to report on.	None	None

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Agenda Items	Notes	Motions	Action Items
ACF Report and Loan Updates	Mr. Reed provided an update on the new loans funded and approved since the last meeting. Also, a discussion regarding the continued past due loans including the loan with a balance of \$60 and whether to charge off the balance was necessary.	Ms Clay made the motion to charge off the loan and report the charge off to the board. The motion passed.	None
Program Sustainability Discussion	Mr. Reed provided a presentation on the NHLP sustainability plan that was sent to the committee highlighting a minimum of ten years without any new money being received and a substantially longer period with the addition of new money at some point in the future.		Ms Clay requested that Mr. Reed discuss the vulnerability of potential ongoing federal funding with Mr. Michael Daniels.
Closing <ul style="list-style-type: none"> • Public Comment • Adjourn 	There was no public comment.	Ms Clay motioned to adjourn the meeting. Ms Diane Vacca seconded. The meeting was adjourned by a consensus of committee members.	None

End Time: 3:25 PM

Minutes Prepared by:	Date
Eric Reed	12/11/2017
Minutes Approved	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date	

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