



## Minutes

### Draft Strategic Planning Survey 2.0

📅 Tue April 14th, 2020

🕒 11:00am - 12:00pm EDT

📍 Teleconference

#### 👤 In Attendance

Thom Delilla, Whitney Harris, Matt Holloway, Eric Reed, Paul Tobin

### I. Opening

a. **Verbal Authorization to Begin Recording**

No Member presented an issue with being recorded.

b. **Call to Order**

This meeting was a continuation of yesterday meeting on 4/13.

c. **Roll Call**

No roll call was taken. However, Mr. Paul Tobin and Mr. Thom Delilla were present.

d. **Establishment of Quorum**

No quorum needed due to the meeting being a working meeting.

### II. Approval of Agenda

No approval needed

a. **Category: Standing Item**

b. **Attachments: April 14, 2020 Agenda**

c. **Public Comment on any Agenda Item**

d. **Modifications to Agenda**

1. **The Committee will hear any modifications to the agenda under Agenda Item IV a.**

e. **ACTION NEEDED**

### III. **Strategic Planning Survey**

A discussion about what questions to use in the survey was had.

A discussion about accessibility and reading level was had,

The Survey will go out to to the full committee on 4/15.

All logic questions will be required to answer in order to continue the survey.

a. **Category: New Business**

b. **Attachments**

[Link to Strategic Planning Survey](#)

c. **Purpose/Statement**

1. **This agenda item is to review the draft Strategic Planning Survey. Once the survey is approved by the SPAHC, FFAST will send it to their entire network and partner organizations to be completed.**

d. **ACTION NEEDED**

### IV. **Agenda Modifications**

None

a. **From Agenda II d.**

### V. **Closing**

Mr. Paul Tobin ajourned the Meeting.

a. **Last Call for Public Comment**

b. **Next Meeting**

1. **Date and Time**

Wednesday, May 13, 2020 | 3:30-4:30 PM

2. **GoToMeeting Information**

<https://global.gotomeeting.com/join/923833109>

3. **Toll-free number and Access Code**

United States: +1 (312) 757-3129

**Access Code:** 923-833-109

c. **Adjourn**