



Minutes

March 2020 Technology Awareness Committee

📅 Wed March 4th, 2020

🕒 3:00pm - 4:00pm EST

📍 Webinar

👥 **In Attendance**

I. **Opening**

a. **Verbal Authorization to Begin Recording**

b. **Call to Order**

c. **Roll Call**

Mr Matt Holloway (Staff)

Ms Jennifer Perry Breen (BoD/ATAC)

Ms Janean Perry-Breen (Public)

d. **Establishment of Quorum**

No Quorum Present, Jennifer Left after Roll Call due to a Doctor's Appointment.

II. **Approval of Agenda**

a. **Category: Standing Item**

b. **Public Comment on any Agenda Item**

c. **Modifications to Agenda**

1. **The Committee will hear any modifications to the agenda under Agenda Item VII.**

d. **ACTION NEEDED**

1. **Vote to Approve or Amend Agenda**

III. **Approval of Minutes**

a. **Category: Standing Item**

- a. **Category: Standing Item**
- b. **Attachments:**
 - 1. **Previous Meeting Minutes**
- c. **ACTION NEEDED**
 - 1. **Vote to Approve or Amend Minutes**

IV. **FAAST Magazine**

Discuss Content Ideas and Advertising Partners

- a. **Category: Standing Item**
- b. **Attachments**
 - 1. **Last Magazine Issue**
- c. **Purpose/Statement**
 - 1. **To Discuss Content Ideas and Potential Advertising Partners**
- d. **NO ACTION NEEDED**

V. **Online Content for the website**

- a. **Category: New Business**
- b. **Links**
 - FAAST Blog
- c. **Purpose/Statement**
- d. **ACTION NEEDED**
 - Create a List of blog post topics and potential authors
 - 1. **Create a List of blog post topics and potential authors**

VI. **Task Report**

- a. **Category: Standing Item**
- b. **Attachments**
 - 1. **Task Report**
 - No previous Tasks set by Committee
- c. **Purpose/Statement**
 - 1. **This agenda item is to inform the Committee of actions taken to complete items on the Task Report.**
- d. **No Action Needed**

VII. **Agenda Modifications**

- a. **From Agenda II d.**

VIII. **Closing**

- a. **Last Call for Public Comment**

- b. **Next Meeting**

- 1. **Date and Time**

April 1st, 2020 3:00 - 4:00 PM

- 2. **GoToMeeting Information**

<https://global.gotomeeting.com/join/114492749>

- 3. **Call in number and Access Code**

United States: +1 (669) 224-3319

Access Code: 114-492-749

- c. **Adjourn**