



# July 2020 Executive Committee Meeting Agenda

📅 Thu July 23rd, 2020

🕒 3:00pm - 4:00pm EDT

📍 Teleconference

<https://global.gotomeeting.com/join/128832309>

United States: [+1 \(646\) 749-3129](tel:+16467493129)

**Access Code:** 128-832-309

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## I. Opening LIZ KERN 5 mins

- a. **Verbal Authorization to Begin Recording** LIZ KERN
- b. **Call to Order** LIZ KERN
- c. **Roll Call** ERIC REED
- d. **Establishment of Quorum** ERIC REED

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## II. Approval of Agenda LIZ KERN

- a. **Category: Standing Item**
- b. **Attachments: July 2020 Executive Committee Agenda**
  - 📄 2020 07 Agenda.pdf
- c. **Public Comment on any Agenda Item** LIZ KERN
- d. **Modifications to Agenda** LIZ KERN
  - 1. **The Committee will hear any modifications to the agenda under Agenda Item XI.**
- e. **ACTION NEEDED** LIZ KERN

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## III. Approval of Minutes LIZ KERN

- a. **Category: Standing Item**
- b. **Attachments: June 2020 Executive Committee Minutes**

 2020 06 Minutes.pdf

c. **ACTION NEEDED**

LIZ KERN

IV. **Financial Statements**

PAUL TOBIN

10 mins


a. **Category: Standing Item**

b. **Attachments**


1. **Balance Sheet**

 June 2020 Balance Sheet.pdf

2. **Profit & Loss Detail by Month**

 June 2020 Profit and Loss Detailed.pdf

3. **Profit & Loss Summary by Month**

 June 2020 Profit and Loss Summary.pdf

4. **Accounts Receivable**

 June 2020 Accounts Receivable.pdf

5. **Financial Statements Summary**

 June 2020 Financial Statements.pdf

c. **Purpose/Statement**

PAUL TOBIN

1. **This agenda item is to review and approve the prior month's financial statements.**

d. **ACTION NEEDED**

PAUL TOBIN

V. **James Moore Invoice**

PAUL TOBIN

a. **Category: New Business**

b. **Attachments**

1. **James Moore Invoice**

 James\_Moore\_(1).pdf

2. **James Moore Expense Report**

 FFAST\_-\_Ledger.xlsx

3. **James Moore Email Exchange**

 James Moore Email Exchange.pdf

c. **Purpose/Statement**

PAUL TOBIN

1. **This agenda item is to discuss the recent invoice from James Moore and Company. The invoice is for \$7,232.90 for "additional work and research as a result of PIG report". Mr. Paul Tobin asked for this to be included on the Executive Committee's agenda as James Moore provided insufficient justification when asked for detailed billing.**

d. **ACTION NEEDED**

PAUL TOBIN

## VI. FY 2020-2021 Proposed Budget

PAUL TOBIN

### a. Category: New Business

### b. Attachments

#### 1. FY 2020-2021 Proposed Budget

 Proposed Budget FY 2020-2021.pdf

#### 2. FY 2020-2021 Proposed Cashflow

 Proposed Cashflow Budget FY 2020-2021.pdf

#### 3. GR Budget Impact Email

 GR Budget Impact Email.pdf

### c. Purpose/Statement

PAUL TOBIN

1. This agenda item is for the Executive Committee to review and approve the proposed budget for next fiscal year. Once approved, it will be presented to the full Board/ATAC on August 12, 2020.

2. The third attachment is the email sent from VR to FFAST about the GR FY 20-21 budget.

### d. ACTION NEEDED

PAUL TOBIN

## VII. New Board/ATAC Member Applicants

LIZ KERN

### a. Category: New Business

### b. Attachments

#### 1. Betsy Burgos

 B Burgos Application.pdf

#### 2. Enrique Escallon

 E Escallon Application.pdf

#### 3. Genevieve English-Charles

 G English-Charles Application.pdf

#### 4. Martha Gaviria

 M Gaviria.pdf

#### 5. Olivia Babis

 O Babis Application.pdf

 Kailey's Comments on OBabis.pdf

#### 6. TJ Moon

 TJMoon Application.pdf

 Kailey's Comments on TJMoon.pdf

#### 7. Demographics and Skills Applicants vs Current Members

 Demographics and Skills Memo 07162020.pdf

c. **Purpose/Statement** LIZ KERN

1. This agenda item is for the Executive Committee to review the new FFAST Board/ATAC applicants. Each applicant has been interviewed by a Board/ATAC member and has been approved by the member to be put before the Executive Committee for the second round of approvals. If approved, these applicants will be present at the August Board/ATAC meeting.
2. Rachel Long was not approved for nomination by the Interviewer, Shevie Barnes. Shevie did not feel that she would be a good fit.

 RLong Application.pdf

d. **ACTION NEEDED** LIZ KERN

## VIII. **August 12, 2020 Board/ATAC Meeting Agenda** LIZ KERN

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a. **Category: New Business**

b. **Attachments**

1. **0812 Draft Agenda Items**

 08122020 BODATAC Meeting Agenda Items.docx

2. **FY 2020-2021 Proposed Calendar**

 Calendar FY2021.docx

c. **Purpose/Statement** LIZ KERN

1. This agenda item is for the Executive Committee to suggest and discuss any topics for the August 12, 2020 FFAST Board/ATAC Meeting.

d. **ACTION NEEDED** LIZ KERN

## IX. **FFAST BLM Statement Response** LIZ KERN

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a. **Category: New Business**

b. **Attachments: Email and EC Response**

 FFAST BLM Statement Response.pdf

c. **Purpose/Statement** LIZ KERN

1. This agenda item is for the Executive Committee to discuss any actions regarding the negative response to the Black Lives Matter Statement that was shared by FFAST on July 10, 2020.

d. **Assign Actions as Needed** LIZ KERN

## X. **Task Report** LIZ KERN 5 mins

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a. **Category: Standing Item**

b. **Purpose/Statement** LIZ KERN

1. There were no tasks assigned in the June 2020 Executive Committee meeting.

c. **Assign Actions as Needed** LIZ KERN

## XI. **Agenda Modifications**

LIZ KERN

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- a. **From Agenda II d.**

## XII. **Closing**

LIZ KERN

5 mins

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- a. **Next Meeting**

LIZ KERN

- 1. **Date and Time**

Thursday, August 27, 2020 | 3:00-4:00 PM EST

- 2. **GoToMeeting Information**

<https://global.gotomeeting.com/join/594173533>

- 3. **Toll-free number and Access Code**

United States: +1 (646) 749-3129

**Access Code:** 594-173-533

- b. **Last Call for Public Comment**

LIZ KERN

- c. **Adjourn**

LIZ KERN