



Minutes

July 2020 Executive Committee Meeting

 Thu July 23rd, 2020

 3:00pm - 4:00pm EDT

 Teleconference

 **In Attendance**

Opening

a. **Verbal Authorization to Begin Recording**

Recording Started at 3:06PM

b. **Call to Order**

Chair Liz Kern called the meeting to order at 3:06 PM

c. **Roll Call**

Roll Called. Liz Kern, Paul Tobin, Ben Welter were present for Roll Call. Mr Eddie Hall & Ms Brande Shelton arrived later. Eric Reed and Matt Holloway from Staff were present.

d. **Establishment of Quorum**

Quorum was established.

Approval of Agenda

Paul Tobin made a motion to Approve the Agenda as is. : Ben Welter seconded the motion.

a. **Category: Standing Item**

b. **Attachments: July 2020 Executive Committee Agenda**

c. **Public Comment on any Agenda Item**

d. **Modifications to Agenda**

There were no modifications to the agenda

1. **The Committee will hear any modifications to the agenda under Agenda Item XI.**

There were no proposed modifications to the agenda.

e. **ACTION NEEDED**

Approval of Minutes

- a. **Category: Standing Item**
- b. **Attachments: June 2020 Executive Committee Minutes**
- c. **ACTION NEEDED**

Paul moved to approve the Previous Minutes, Mr Welter Seconded the motion

Financial Statements

Mr Tobin presented and explained the current financial statements. There was no further discussion.

- a. **Category: Standing Item**
- b. **Attachments**
 - 1. **Balance Sheet**
 - 2. **Profit & Loss Detail by Month**
 - 3. **Profit & Loss Summary by Month**
 - 4. **Accounts Receivable**
 - 5. **Financial Statements Summary**

- c. **Purpose/Statement**

- 1. **This agenda item is to review and approve the prior month's financial statements.**

- d. **ACTION NEEDED**

Liz Kern moved to accept the financial statements and Mr Ben Welter seconded the motion. Motion passed

James Moore Invoice

- a. **Category: New Business**
- b. **Attachments**
 - 1. **James Moore Invoice**
 - 2. **James Moore Expense Report**
 - 3. **James Moore Email Exchange**

- c. **Purpose/Statement**

- 1. **This agenda item is to discuss the recent invoice from James Moore and Company. The invoice is for \$7,232.90 for "additional work and research as a result of PIG report". Mr. Paul Tobin asked for this to be included on the Executive Committee's agenda as James Moore provided insufficient justification when asked for detailed billing.**

The Invoice and email were discussed, The Committee agreed that further details were necessary from James Moore before payment could be made. Mr Tobin said he would write to James Moore for further information.

d. **ACTION NEEDED**

FY 2020-2021 Proposed Budget

Mr Tobin presented and explained the Proposed budget for the upcoming year.

a. **Category: New Business**

b. **Attachments**

1. **FY 2020-2021 Proposed Budget**
2. **FY 2020-2021 Proposed Cashflow**
3. **GR Budget Impact Email**

c. **Purpose/Statement**

1. **This agenda item is for the Executive Committee to review and approve the proposed budget for next fiscal year. Once approved, it will be presented to the full Board/ATAC on August 12, 2020.**
2. **The third attachment is the email sent from VR to FFAST about the GR FY 20-21 budget.**

d. **ACTION NEEDED**

Liz moved to approve the Draft and a Second from Mr Welter.

New Board/ATAC Member Applicants

Ms Kern Presented the Applicants.

a. **Category: New Business**

b. **Attachments**

1. **Betsy Burgos**
Ms Kern Explained that she interviewed this candidate and believes she would do well as a member of the ATAC.
2. **Enrique Escallon**
Both Mr Hall and Mr Welter are familiar with this candidate and stated their support.
3. **Genevieve English-Charles**
Ms Kern Explained that she interviewed this candidate and believes she would do well as a member of the ATAC.
4. **Martha Gaviria**
5. **Olivia Babis**
6. **TJ Moon**
7. **Demographics and Skills Applicants vs Current Members**

c. **Purpose/Statement**

1. This agenda item is for the Executive Committee to review the new FFAST Board/ATAC applicants. Each applicant has been interviewed by a Board/ATAC member and has been approved by the member to be put before the Executive Committee for the second round of approvals. If approved, these applicants will be present at the August Board/ATAC meeting.
2. Rachel Long was not approved for nomination by the Interviewer, Shevie Barnes. Shevie did not feel that she would be a good fit.

d. **ACTION NEEDED**

August 12, 2020 Board/ATAC Meeting Agenda

a. **Category: New Business**

b. **Attachments**

1. **0812 Draft Agenda Items**
2. **FY 2020-2021 Proposed Calendar**

c. **Purpose/Statement**

1. **This agenda item is for the Executive Committee to suggest and discuss any topics for the August 12, 2020 FFAST Board/ATAC Meeting.**

d. **ACTION NEEDED**

The BOD ATAC Agenda was presented and items were added to the agenda. Attendance Actions and ED Search Update. Potential addition is the James Moore Invoice if it is not resolved by that time.

FFAST BLM Statement Response

a. **Category: New Business**

b. **Attachments: Email and EC Response**

c. **Purpose/Statement**

1. **This agenda item is for the Executive Committee to discuss any actions regarding the negative response to the Black Lives Matter Statement that was shared by FFAST on July 10, 2020.**

d. **Assign Actions as Needed**

Task Report

a. **Category: Standing Item**

b. **Purpose/Statement**

1. **There were no tasks assigned in the June 2020 Executive Committee meeting.**

c. **Assign Actions as Needed**

Agenda Modifications

- a. **From Agenda II d.**

Closing

- a. **Next Meeting**

Motion made by Mr Paul Tobin to postpone this meeting to Sept 24th due to ATAC meeting in the same month. The motion was Seconded by Mr Ben Welter and passed.

1. **Date and Time**

Thursday, August 27, 2020 | 3:00-4:00 PM EST

2. **GoToMeeting Information**

<https://global.gotomeeting.com/join/594173533>

3. **Toll-free number and Access Code**

United States: +1 (646) 749-3129

Access Code: 594-173-533

- b. **Last Call for Public Comment**

- c. **Adjourn**

Ben Welter made the motion to Adjourn and Mr Eddie Hall seconded the motion. motion passed