



## MEMORANDUM

From: Michael Daniels  
To: Executive Committee  
Date: 06/20/2019  
Topic: Board of Directors/Advisory Council Needs

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Per an Action Item from the May Executive Committee, I have determined the following skillsets to be important. I have not conducted an in-depth analysis of current members. I devised the following based on deficits I see the current members have. The above list is in the order of most to least important.

1. Willingness to dedicate three to four hours a month and four to six days per year
2. Financial means to make annual or monthly donations
3. Ability to read a balance sheet and other financial statements
4. Experience in fundraising
5. Experience in securing funds through corporate giving programs
6. Understanding of not-for-profit governance
7. Ability to look at the assistive technology needs of Floridians with an open mind
8. Understanding of community-based service delivery models
9. Understanding of how the State of Florida does business concerning legislatively created not-for-profit corporations
10. Capacity to meet with elected officials