

October 2020 Executive Committee Meeting

Minutes

October 22, 2020
2:00 – 2:44PM EDT



1. Opening

Ms. Liz Kern opened the meeting. No member presented an issue with being recorded. The meeting was called to order at 2:00 PM.

Members Present: Mr. Paul Tobin, Mr. Eddie Hall, Ms. Liz Kern, Ms. Kailey Medlock, Ms. Janet Good, Ms. Brande Shelton

Staff Present: Ms. Whitney Harris

Members of the Public: None

2. Approval of Agenda

No members of the public commented. No modifications were made to the agenda. Mr. Paul Tobin made the motion to approve the agenda. Mr. Eddie Hall seconded the motion. The agenda was approved with no objection.

3. Approval of Minutes

The September 2020 Treasury/Secretary Transition Minutes, the September 2020 Executive Committee Minutes, the September 2020 Co-Chair Minutes, and the October 2020 Treasury/Secretary Transition Minutes were approved without any objection.

4. Financial Statements

Mr. Tobin presented the September 2020 financial statements to the Executive Committee. FAAST is over budget due to spending down the DVR contracts for the end of the fiscal year.

The September 2020 Financial Report is approved without any objection.

5. New ATAC/Board Member Nominations

Ms. Janet Good would like to know if the Board would comply with the statute if the 3 applicants are approved.

Ms. Whitney Harris explained that the board would reach the 51% needed for category 1 with these 3 applicants. Ms. Betsy Burgos is being moved from category 2 to a category 1 as a parent of a person with a disability.

Ms. Mary Jarrett, Mr. Brandon Palermo, and Ms. Betsy Burgos are approved to be presented to the full Board for final approval.

6. Category 1 At-Large Member Discussion

Currently, Mr. Eddie Hall is NHLP chair and the At- Large Member for this Committee, making it a total of six members on the Executive Committee instead of an odd number at seven. Mr. Brian Nerland was asked to fill the position. He would like the time to think about it. He is the Chair of the Technology Committee, which would mean all of the members of the Executive Committee would be chairs of other committees.

The Committee agrees to move forward with Mr. Nerland.

7. Updated Staff Job Description and Title

Ms. Harris presents the new organizational chart to the Committee, explaining the staff's new roles.

Ms. Kern wanted to let Ms. Harris know that if additional staff training is needed for these new roles, she is "all for that."

Mr. Tobin and Ms. Harris will be going over the Personnel Manual for FFAST on October 23rd.

8. Action Items

Mr. Tobin will be drafting Mr. Eric Reed's Evaluation and prepare it for the November ATAC Meeting.

Ms. Harris was able to meet with Mr. Ben Welter and Mr. Thom Delilla. They discussed honoring the late Michael Phillips with an AT Award for Excellence. It will go before the ATAC in November for approval and be present at the Annual AT Expo.

9. Closing

Next meeting- 1:30 PM on the third Friday. November 20th, 2020, at 1:30 PM.
No Public Comment was made.

The meeting was adjourned at 2:44 PM.