

November 2020 Service Delivery Committee Meeting

Minutes

November 24th, 2020

1:00– 2:00PM EDT



1. Opening

Mr. Paul Tobin opened the meeting. No member presented an issue with being recorded. The meeting was called to order at 1:00 PM.

Members Present: Mr. Paul Tobin, Ms. Janet Good, Ms. Liz Kern, Ms. Lesa Kretschmer, Ms. Brande Shelton, Ms. Elizabeth Moya, Ms. Katy Howell

Staff Present: Ms. Whitney Harris and Ms. Hannah Brock

Members of the Public: Ms. Julie Kates

2. Approval of Agenda

No members of the public commented. No modifications were made to the agenda. The agenda was approved as presented without any objection.

3. Approval of Minutes

No modifications were made to the minutes. Ms. Elizabeth Moya made the motion to approve the minutes. Ms. Katy Howell seconded the motion. The October 2020 Service Delivery Committee meeting minutes were approved as presented without any objection.

4. Deliverable Data | Hannah Brock

Ms. Hannah Brock briefly explained the 2019 Annual Progress Report. Mr. Tobin comments that the total number of Device Demonstrations has gone down since 2015 by 50%. Ms. Brock explains it is attributed to how the data is reported and the definition of the deliverable. As FFAST gets clarification on deliverables, the data can change. Comparing data from CATADA, Ms. Janet Good asks which state is similar to Florida in deliverable data. ATAP puts together reports about implementing agencies that are non-profits.

Ms. Whitney Harris mentioned that FFAST has been getting increases in Federal funding every year. The funds should not decrease within the year unless the assistive technology program is cut. This gives FFAST \$70,000 more to work with this year.

Ms. Brock presented the service delivery map from the Maptive software.

Mr. Tobin asked if the funding is spent well with the Regional Reuse Centers (CIL's). Ms. Harris said to her understating is that FFAST funding supports the CIL's Program and the CIL's help with a statewide assistive technology Reuse List.

No other comments were made.

Action Item- Hannah Brock- Convert Maps into tabular data and a per capita model.

Action Item – Whitney Harris – Collect data from other state assistive technology programs.

5. Data Collection Review

Ms. Harris presents the proposed data collection. The Interagency Committee must approve the proposal. It was noted that CARD has multiple centers in Florida.

6. Discuss Any Request for Proposals (RFP) Needed for Data Collection, Funding Formula Analysis, Program Cost-Benefit and Value Analysis, or Cultural Analysis

The committee did not discuss this item. It will be added to the December 2020 Service Delivery Committee Agenda.

7. Update on Website Training Page | Matt Holloway

The committee did not discuss this item. It will be added to the December 2020 Service Delivery Committee Agenda.

8. Action Items

All the action items from the previous meeting were completed.

9. Closing

Next Meeting- December 22nd, 2020, at 2:00 PM. No public comment was made.

The meeting was adjourned at 2:00 PM.