

November 2020 Interagency Committee Meeting

Minutes

Rescheduled to December 2nd, 2020
9:00am– 10:00am EDT



1. Opening

Ms. Elizabeth Moya opened the meeting. No member presented an issue with being recorded. The meeting was called to order at 9:00 am.

Members Present: Mr. Horace Brown, Ms. Genevieve English-Charles, Ms. Monica Russell, Ms. Stephanie Brown, Ms. Elizabeth Moya, Ms. Stephanie Brown

Staff Present: Ms. Whitney Harris, Mr. Matt Holloway

Members of the Public: Ms. Julie Kates

2. Approval of Agenda

No members of the public commented. No modifications were made to the agenda. Ms. Monica Russell made a motion to approve the agenda. Ms. Stephanie Brown seconded the motion. The agenda was approved without any objection.

3. Approval of Minutes

No members of the public commented. No modifications were made to the October 2020 Interagency Committee meeting minutes. Ms. Russell made a motion to approve the minutes. Mr. Horace Brown seconded the motion. The October 2020 Interagency Committee meeting minutes were approved without any objection.

4. Review Data Collection Questions for State Agencies

Ms. Whitney Harris explained the service delivery committee is waiting to approve these questions based on the feedback they receive from this committee during this meeting. Ms. Moya suggested adding, "Is there anything you would like to add?" at the bottom of the list. Ms. Russell asked that the questions be sent to local career source boards and other local entities. Mr. Brown requested that the list of questions include American Sign Language and Braille in the "does your organization offer information in alternative languages" question.

5. Committee Chair Nomination

Ms. Russell nominated Ms.Moya to be the chair of the committee.

Ms. Moya accepted the nomination.

6. Action Items

Mr. Matt Holloway asked each committee member to send him the media contact for each of their organizations. Ms.Moya asked that he send each member an email explain what he needs.

Ms. Harris went over the Strategic Plan goal tracking progress.

7. Closing

Next Meeting- No Adjustment to the day and time. December 15th, 2020, at 11:00 am. No public comment was made.

Mr. Brown made the motion to adjourn, and Ms. Russell seconded the motion. The meeting was adjourned at 9:30 am.