

April 2021 Executive Committee

Agenda

April 28, 2021

11:00 a.m.-12:00 p.m. EDT

Teleconference

<https://global.gotomeeting.com/join/826318077>

Dial In: (571) 317-3129

Access Code: 826-318-077



1. Opening
 - a. Verbal Authorization to Begin Recording
 - b. Call to Order
 - c. Roll Call
 - d. Establishment of Quorum

2. Approval of Agenda
 - a. Attachments
 - i. Agenda
 - b. Public Comment on Agenda
 - c. Action Needed – Approve Agenda

3. Approval of Minutes
 - a. Attachments
 - i. March 2021 Executive Committee Minutes
 - b. Action Needed – Approve Minutes

4. Financial Statements | Whitney Doyle
 - a. Attachments
 - i. March 2021 Balance Sheet
 - ii. March 2021 Profit and Loss Detail
 - iii. March 2021 Profit and Loss Summary
 - iv. March 2021 Accounts Receivable
 - v. March 2021 Financial Statements
 - b. Action Needed – Approve Financial Statements

5. FY22 Proposed Budget
 - a. Attachments
 - i. Proposed Budget FY 2021-2022
 - ii. Proposed Cashflow Budget FY 2021-2022

6. Updates to Manuals
 - a. Attachments (changes are highlighted)
 - i. Draft Accounting Manual 20210330
 - ii. Draft Personnel Manual 20210330
7. June ATAC Meeting Schedule
 - a. Attachment
 - i. Draft QTR 3 ATAC Agenda
8. Action Items
 - a. From September 2020 Executive Committee Meeting
 - i. Eric Reed's Performance Evaluation IN PROGRESS
9. Closing
 - a. Next Meeting – Friday, May 26, 2021 at 11:00 a.m.-12:00 p.m. EDT
 - b. Call for Public Comment
 - c. Adjourn

Accessible Meeting Statement

Materials in alternative formats, real-time captioning, and other accommodations will be made available upon request. Please make your request for an alternative format or other accommodations, to:

Megan Germain, 1-844-FL-FAAST (353-2278), Ext. 105,

TTY: 850-922-5951,

Text Message: 850-572-5764,

Email: mgermain@faastinc.org

Providing at least 72 hours notice prior to the meeting will help to ensure availability.