

# April 2021 Technology Awareness Committee Meeting

## Minutes

April 30th, 2020

10:00–11:00 PM EDT



### 1. Opening

Mr. Brian Nerland opened the meeting. No member presented an issue with being recorded. The meeting was called to order at 10:00 AM.

Members Present: Mr. Brian Nerland, Ms. Kailey Medlock, Ms. Mary Jarrett, Ms. Renee Proctor, Mr. Enrique Escallon, Mr. James Bayonne

Staff Present: Ms. Whitney Doyle

Members of the Public: Ms. Kristi Warren, Ms. Misty Sayah and Ms. Cass Wyant

### 2. Approval of Agenda

No members of the public commented. No modifications were made to the agenda. Ms. Kailey Medlock made the motion to approve the agenda. Ms. Mary Jarrett seconded the motion to approve the agenda. The agenda was approved without any objection.

### 3. Approval of Minutes

No members of the public commented. No modifications were made to the Minutes. Ms. Medlock made the motion to approve the March 2021 and the April 9<sup>th</sup> 2021 Technology Awareness Meeting Minutes. Mr. James Bayonne seconded the motion to approve the minutes. The March 2021 and the April 9<sup>th</sup> 2021 Technology Awareness Meeting Minutes were approved without any objection.

### 4. Update from Bella Business Solutions | Misty Sayah

Ms. Whitney Doyle Introduced Ms. Misty Sayah and her team to the committee. Bella Business Solutions used the feedback from the previous meeting and updated the FAAST Logo. They added the full name to concept two. Ms. Sayah presented phase one of rebranding. FAAST will be given element packets that allow them to change aspects of the design for different projects. Mr. Enrique Escallon ask Ms. Doyle if she expects any problems with implementation. She does not expect any at the moment. Phase one is budgeted for next fiscal year. Phase two is a resource directory site build. Ms. Sayah explains how the process will work. The Centers will get their own starter specs for their projects. The site specification plan will be ready in June 2021.

Ms. Renee Proctor made the motion to move forward with Logo 2 and the branding concepts. Mr. Escallon seconded the motion.

5. Updated Icons from Graphic Designer | Whitney Doyle

The Committee likes and approves of the updated the icons.

6. Update on Online Magazine/Annual Report & State Agency Toolkit | Whitney Doyle

Ms. Doyle give a quick update on the 2020 Annual report. She reviews the toolkit that the Interagency Committee has been working on. She asks that if the committee has anything that they would like to change to email her.

7. Action Items

The Committee is making progress and on track with the strategic plan.

8. Closing

Next Meeting- The next meeting will be on May 28<sup>th</sup> 2021. No public comment was made. The meeting was adjourned at 11:00 AM.