

# December 2021 Technology Awareness Committee

## Agenda

December 16, 2021  
2:30 – 3:30 pm EDT

Join Zoom Meeting

<https://zoom.us/j/98943166026?pwd=SE85Q2g5bjZ2L0NlaU45alhXY2x0QT09>



Meeting ID: 989 4316 6026

Passcode: 87pkY8t1

1. Opening
  - a. Verbal Authorization to Begin Recording
  - b. Call to Order
  - c. Roll Call
  - d. Establishment of Quorum
2. Approval of Agenda
  - a. Public Comment on Agenda
  - b. Action Needed – Approve Agenda
3. Approval of Minutes
  - a. Attachment
    - i. October 2021 TAC Minutes
  - b. Action Needed – Approve Minutes
4. Social Media Contract Update | Whitney Doyle
5. Branding Standards and Guidelines | Whitney Doyle
  - a. Attachment
    - i. Branding Guidelines and Collateral Materials 2021
6. Marketing Materials and Website Feedback from RDCs/RRCs | Hannah Brock
7. Action Items
  - a. From Strategic Plan 2020
    - i. Technology Awareness Committee Goal Tracking 20211216
  - b. FAAST Event List
    - i. Events List 20211216
  - c. AT Expo Update

8. Closing

- a. Next Meeting – Thursday, January 20, 2022, 2:00-3:00 p.m. EST
- b. Call for Public Comment
- c. Adjourn

**Accessible Meeting Statement**

Materials in alternative formats, real-time captioning, and other accommodations will be made available upon request. Please make your request for an alternative format or other accommodations to:

***Megan Germain, 1-844-FL-FAAST (353-2278), Ext. 105,***

***TTY: 850-922-5951,***

***Text Message: 850-572-5764,***

***Email: [mgermain@faastinc.org](mailto:mgermain@faastinc.org)***

Providing at least 72 hours notice prior to the meeting will help to ensure availability.