

December 2021 AT Expo Subcommittee Meeting

Minutes

December 7, 2021



1. Opening

Mr. Eddie Hall opened the first meeting of the AT Expo Subcommittee. No member presented an issue with being recorded. The meeting was called to order at 1:00pm. Roll was called.

Members Present: Mr. Eddie Hall, Mr. Brandon Palermo, Mr. Paul Tobin, Mr. Enrique Escallon.

Staff Present: Ms. Whitney Doyle, Ms. Hannah Brock

2. Approval of Agenda

No members of the public commented. No modifications were made to the agenda. Mr. Brandon Palermo made a motion to approve the agenda. Mr. Hall seconded the motion. The agenda was approved without any objection.

3. Approval of Minutes

This being the first AT Expo Subcommittee Meeting there were no previous minutes to approve.

4. Recap on Technology Awareness Discussions

Ms. Whitney Doyle recapped the Technology Awareness Committee discussion of making the inaugural expo a virtual event to keep it manageable and to keep costs low. A model they looked at was a virtual one-day expo from North Carolina in which vendors had 30 minutes to showcase their devices and services. Ms Doyle is in favor of this concept and added the idea of tracks to organize the types of devices presented. Discussion ensued lead by Mr. Tobin about when and how frequently to hold the event, types of tracks, and associated costs.

5. Action Items

Ms. Doyle will research a timeline, list of appropriate categories, appropriate costs and a list of potential vendors in advance of the next subcommittee

meeting. She asks the committee member to send her any templates of previous expos/conferences which may be helpful.

Mr. Escallon did offer to assist with distributing sponsorship packages to foundations once they are ready. Ms. Doyle speculated they may be completed by February 2022.

6. Closing

Next Meeting- TBD. No Public Committee was made.

Mr. Hall made the motion to adjourn. The meeting was adjourned at 1:35pm.