



# January 2022 Executive Committee

## Agenda

January 27, 2022

9:00-10:00 a.m. EST

Teleconference

<https://zoom.us/j/98625836946?pwd=SlRBeGNxcDIpTWx4RHNGWEp1Y0hVZz09>

Meeting ID: 986 2583 6946 Passcode: 217904

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1. Opening
  - a. Verbal Authorization to Begin Recording
  - b. Call to Order
  - c. Roll Call
  - d. Establishment of Quorum
  
2. Approval of Agenda
  - a. Public Comment on Agenda
  - b. Action Needed – Approve Agenda
  
3. Approval of Minutes
  - a. Attachment
    - i. December 2021 Executive Committee Minutes
  - b. Action Needed – Approve Minutes
  
4. Financial Statements | Eddie Hall
  - a. Attachments
    - i. QTR 1 Balance Sheet
    - ii. QTR 1 Profit and Loss Detail
    - iii. QTR 1 Profit and Loss Summary
    - iv. QTR 1 Accounts Receivable
    - v. QTR 1 Financial Statements



- b. Action Needed – Approve Financial Statements
5. Review and Approve Handcycle Purchase for Neilsen Grant
  - a. Attachments
    - i. FAAST Invitation to Bid – Handcycles
  - b. Action Needed – Approve Vendor for Purchasing Handcycles
6. AHCA Technology Proposal Update | Whitney Doyle
7. Review Draft Budget Amendment
  - a. Attachments
    - i. Draft Budget 20220120
  - b. Action Needed – Approve Draft Budget to be sent to full ATAC
8. Review Draft Revision to Accounting Manual
  - a. Attachments
    - i. Draft Accounting Manual 20220120
  - b. Action Needed – Approve Draft Accounting Manual to be sent to full ATAC
9. Review Annual ATAC Member Self Evaluation Survey
  - a. Attachments
    - i. Draft ATAC Member Self Evaluation Survey 2022
  - b. Action Needed – Approve Survey to be sent to full ATAC
10. Review QTR 2 ATAC Meeting Agenda
  - a. Attachments
    - i. Draft QTR 2 ATAC Agenda
  - b. Action Needed – Approve Agenda
11. Closing
  - a. Next Meeting – Thursday, February 24, 2022, 9:00-10:00 a.m. EST
  - b. Call for Public Comment
  - c. Adjourn



## Accessible Meeting Statement

Materials in alternative formats, real-time captioning, and other accommodations will be made available upon request. Please make your request for an alternative format or other accommodations, to:

**Megan Atkinson, 1-844-FL-FAAST (353-2278), Ext. 105,**

**TTY: 850-922-5951,**

**Text Message: 850-572-5764,**

**Email: [matkinson@faast.org](mailto:matkinson@faast.org)**

Providing at least 72 hours' notice prior to the meeting will help to ensure availability.