



# Assistive Technology Advisory Council

## Quarter 2 Meeting

### Agenda

February 15, 2022

9:30 a.m.-12:00 p.m. EST

<https://zoom.us/j/91442959889?pwd=MHZKdk9nUHRKLzdabmhwK01yU1JhQT09>

Meeting ID: 914 4295 9889 Passcode: 429024

One tap mobile [+13017158592,,91442959889#,,,\\*429024#](tel:+13017158592,,91442959889#,,,*429024#) US (Washington DC)

[+13126266799,,91442959889#,,,\\*429024#](tel:+13126266799,,91442959889#,,,*429024#) US (Chicago)

1. Opening
  - a. Verbal Authorization to Begin Recording
  - b. Call to Order
  - c. Roll Call
  - d. Establishment of Quorum
2. Approval of Agenda
  - a. Public Comment on Agenda
  - b. Action Needed – Approve Agenda
3. Approval of Minutes
  - a. Attachment
    - i. November 2021 ATAC Minutes
  - b. Action Needed – Approve Minutes
4. Co-Chairs' Report (Executive Committee Report) | Paul Tobin and Janet Good
  - a. Attachments
    - i. Draft ATAC Member Self Evaluation Survey 2022
5. Executive Director's Report | Whitney Doyle
  - a. Attachments
    - i. Executive Director's Report 20220215



- ii. Revised Proposal 20220109
    - iii. Draft Accounting Manual 20220120
  - b. Action Needed – Approve Accounting Manual
- 6. Treasurer’s Report | Eddie Hall
  - a. Attachments
    - i. October 2021 Balance Sheet
    - ii. October 2021 Profit and Loss Detail
    - iii. October 2021 Profit and Loss Summary
    - iv. October 2021 Accounts Receivable
    - v. October 2021 Financial Statements
    - vi. November 2021 Balance Sheet
    - vii. November 2021 Profit and Loss Detail
    - viii. November 2021 Profit and Loss Summary
    - ix. November 2021 Accounts Receivable
    - x. November 2021 Financial Statements
    - xi. December 2021 Balance Sheet
    - xii. December 2021 Profit and Loss Detail
    - xiii. December 2021 Profit and Loss Summary
    - xiv. December 2021 Accounts Receivable
    - xv. December 2021 Financial Statements
    - xvi. FY2021-2022 Budget Amendment 20220127
    - xvii. FY22 Budget Amendment Key Changes
  - b. Action Needed:
    - i. Approve Financial Statements
    - ii. Approve Budget Amendment
- 7. ATAC Demographics and Skills | Whitney Doyle
  - a. Attachments
    - i. ATAC Member Roster 20220215
- 8. Committee Reports
  - a. Public Policy and Advocacy Committee Report | Enrique Escallon
  - b. Interagency Committee Report | Elizabeth Moya
  - c. New Horizon Loan Program Committee Report | Brandon Palermo
  - d. Technology Awareness Committee Report | Brian Nerland
    - i. Public Awareness Messaging QTR 2



- ii. Events List 20220215
  - e. AT Expo Subcommittee Report | Whitney Doyle
  - f. Service Delivery Committee Report | Paul Tobin
  
- 9. State Agency Representatives Report
  - a. Florida Independent Living Council | Sarah Goldman (pending appointment)
  - b. Vocational Rehabilitation | Horace Brown
  - c. Division of Blind Services | Genevieve English-Charles
  - d. Department of Education | Elizabeth Moya
  - e. CareerSource Florida | Dan McGrew (pending appointment)
  
- 10. QTR 1 VR Contract Deliverables Report | Hannah Brock
  - a. Attachments
    - i. FY2022 QTR 1 VR Reporting
    - ii. Annual Progress Report FY2021
  
- 11. Strategic Plan 2020 | Whitney Doyle
  - a. Attachments
    - i. Strategic Plan 2022 Report 20220215
  
- 12. Closing
  - a. Next Meeting
    - i. QTR 3 – Tuesday, June 14, 2022, 9:30 a.m.-12:00 p.m. (Teleconference)
    - ii. QTR 4 –Thursday, September 8, 2022, 9:30 a.m.-5:00 p.m. (In-person in Tallahassee, plan for travel on Wednesday and return Thursday/Friday)
  - b. Call for Public Comment
  - c. Adjourn

## Accessible Meeting Statement

Materials in alternative formats, real-time captioning, and other accommodations will be made available upon request. Please make your request for an alternative format or other accommodations, to:

Megan Atkinson, 1-844-FL-FAAST (353-2278), Ext. 105,  
TTY: 850-922-5951,  
Text Message: 850-572-5764,  
Email: [matkinson@faast.org](mailto:matkinson@faast.org)



Providing at least 72 hours' notice prior to the meeting will help to ensure availability.