



Assistive Technology Advisory Council

Quarter 4 Meeting

Agenda

September 15, 2022

9:30 a.m.-5:00 p.m. ET

In-Person and Teleconference

- FAAST Headquarters, 2145 Delta Blvd, Suite 200, Tallahassee, FL 32303
- <https://us06web.zoom.us/j/88253784374?pwd=b2VIWHVQa2R2ZXVaZEo4L2p5cHA1dz09>
 - Meeting ID: 882 5378 4374 Passcode: 220629
 - One tap mobile [+17193594580](tel:+17193594580),,[+17207072699](tel:+17207072699),,[88253784374#](tel:+17193594580),,,,[*220629#](tel:+17193594580) US
 - [+17207072699](tel:+17207072699),,[88253784374#](tel:+17207072699),,,,[*220629#](tel:+17207072699) US (Denver)

9:00-9:30 a.m. Presentation of the 2022 Michael Phillips AT Award of Excellence (separate link)

- <https://us06web.zoom.us/j/89837535614?pwd=ekVjdFU0Y21Wa3RLUXIDaW5NOXh4QT09>

1. Opening
 - a. Verbal Authorization to Begin Recording
 - b. Call to Order
 - c. Roll Call
 - d. Establishment of Quorum
2. Approval of Agenda
 - a. Public Comment on Agenda
 - b. Action Needed – Approve Agenda
3. Approval of Minutes
 - a. Attachment
 - i. June 2022 ATAC Minutes
 - b. Action Needed – Approve Minutes



4. Co-Chairs' Report (Executive Committee Report) | Paul Tobin and Janet Good

a. Attachments

- i. Revised FAAST Personnel Manual 20220825
- ii. ATAC Attendance Memo FY2022 YTD
- iii. Executive Director Annual Evaluation 2022
- iv. ED Evaluation ATAC Survey Results
- v. ED Evaluation Staff Feedback

b. Action Needed:

- i. Approve Personnel Manual
- ii. Create any action items from Attendance Memo or ED Evaluation

5. Executive Director's Report | Whitney Doyle

a. Attachments

- i. Executive Director's Report 20220915
- ii. Letter from VR Director McNeal

b. Action Needed:

- i. Approve Financial Loan Program Plan

6. Treasurer's Report | Eddie Hall

a. Attachments

- i. July 2022 Balance Sheet
- ii. July 2022 Profit and Loss Detail
- iii. July 2022 Profit and Loss Summary
- iv. July 2022 Accounts Receivable
- v. July 2022 Financial Statements
- vi. FY23 Budget Amendment Highlights
- vii. Budget FY 2023 Proposed Amendment Detail 20220915
- viii. FAAST 2020 Tax Form 990

b. Action Needed:

- i. Approve FY23 Budget Amendment
- ii. Adopt 2020 Tax Form 990

7. ATAC Demographics and Skills | Whitney Doyle

a. Attachments

- i. ATAC Member Roster 20220915



8. Committee Reports

- a. Public Policy and Advocacy Committee Report | Enrique Escallon
- b. Interagency Committee Report | Elizabeth Moya
- c. New Horizon Loan Program Committee Report | Brandon Palermo
- d. Technology Awareness Committee Report | Brian Nerland
 - i. Public Awareness Messaging QTR 4
 - ii. Events List 20220915
- e. Service Delivery Committee Report | Paul Tobin
 - i. FAAST AT Reutilization Grantees FY2023
 - ii. State Plan for Assistive Technology 2021-2023

9. State Agency Representatives Report

- a. Florida Independent Living Council | Sarah Goldman (pending appointment)
- b. Vocational Rehabilitation | Horace Brown
- c. Division of Blind Services | Genevieve English-Charles
- d. Department of Education | Elizabeth Moya
- e. CareerSource Florida | Dan McGrew (pending appointment)

10. QTR 3 VR Contract Deliverables Report | Hannah Brock

- a. Attachments
 - i. FY2022 QTR 3 VR Reporting

11. Strategic Plan 2020 | Whitney Doyle

- a. Attachments
 - i. Strategic Plan 2022 Report 20220915
 - ii. Draft Strategic Plan 2020 Year 3 Objectives
 - iii. Proposed FY2023 ATAC Committees
- b. Action Needed:
 - i. Approve Year 3 Objectives and Implementation Plan
 - ii. Approve FY2023 ATAC Committees

12. ATAC Officer Elections

- a. Attachments
 - i. FY2023 Officer Candidates
- b. Action Needed:
 - i. Approve Chair, Treasurer/Secretary, & State Representative



13. Closing

- a. Next Meeting
 - i. QTR 4 –Thursday, December 8, 2022, 9:30 a.m.-12:00 p.m.
(Teleconference)
- b. Call for Public Comment
- c. Adjourn

Accessible Meeting Statement

Materials in alternative formats, real-time captioning, and other accommodations will be made available upon request. Please make your request for an alternative format or other accommodations, to:

Megan Atkinson, 1-844-FL-FAAST (353-2278), Ext. 105,
TTY: 850-922-5951,
Text Message: 850-572-5764,
Email: matkinson@faast.org

Providing at least 72 hours' notice prior to the meeting will help to ensure availability.